

Instructional Faculty Consortium Committee (IFCC)

Dental Hygiene

Date: November 04, 2022 Time: 10:00 am – 2:00 pm

Location: WebEx

Meeting Facilitator: Sasha Kahiga

Attendees

- 1) Sasha Kahiga- Curriculum Program Specialist, TCSG
- 2) Toni Yates- Instructor, Wiregrass GA Technical College
- 3) Pamela Mazaris- Instructor, Central GA Technical College
- 4) Torekia Kemp-Senior Clinical Coordinator, Atlanta Technical College
- 5) Gail Blitch-Clinical Coordinator, Wiregrass GA Technical College
- 6) Marisha Singleton- Program Chair, Atlanta Technical College
- 7) Sandi Woodward- Director of Dental Programs, Wiregrass GA Technical College
- 8) Nikki Gilbert- Dean of Health Sciences, West GA Technical College
- 9) Kelly Scruggs- Program Chair, Central GA Technical College
- 10) Jennifer Burrell- Program Chair, Athens Technical College
- 11) Dr. Suzanne Edenfield- Program Director, Savannah Technical College
- 12) Amber Brazile- Program Director, Columbus Technical College
- 13) Kay Thigpen- Instructor, Savannah Technical College

Agenda Topics/Discussion

Agenda Items	Discussion
Welcome/Introductions	Sasha Kahiga welcomed the faculty and thanked them for their attendance. Sasha introduced herself and asked the faculty to introduce themselves by providing their name, college, and title. Sasha reviewed the agenda and explained to the group that the primary purpose of the meeting was to review and vote on the proposed program and course revisions drafted by the Executive Board.
	Sasha stated that the Executive Board consisted of the following members,



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- Marisha Singleton- Chair
- David Byers- Vice Chair
- Kelly Scruggs
- Rebecca Fost
- Suzanne Edenfield

Sasha informed the group that during the review process, there was a slight change to the Vice Chair position, which is now held by Dr. David Byers (Lanier). She stated that the Executive Board worked extremely hard for over a year to make the necessary revisions while ensuring that changes from the regulatory body and accreditation agency during the review process were addressed at each step.

Sasha extended another thank and expression of gratitude to the Executive Board for their hard work and dedication. Sasha asked the group if there were any questions or concerns, and there were none.

Review of Revised Curriculum

Sasha thanked the group again and turned the meeting over to Marisha Singleton- Chair (Atlanta), and David Byers-Vice Chair (Lanier), to present the Executive Board's proposed revisions. Marisha (Atlanta) thanked Sasha and asked the group if everyone could print out the proposed revisions or have access to them, for they will need to have it present as she reviews each course.

She further stated that after each course review, she would open the floor for discussion, at which point changes could be made. Once all modifications to the proposed course are made, she will open the floor for an IFCC vote on each course. Marisha (Atlatna) asked if there were any questions, and there were none.

Marisha began the presentation of the proposed revisions and explained that the revisions were not only adequately aligned with the CODA standards & guidelines and the new Board of Dentistry rules.

The Dental Hygiene IFCC met on November 04, 2022, to review and discuss proposed revisions made by the Dental Hygiene IFCC Executive Board. The proposed modifications to the DHYG courses were based on the revised Commission on Dental Accreditation (CODA) curriculum standards. Based on the IFCC discussions, the



following revisions were voted on and appropriately aligned with the CODA standards & guidelines.

DH13: Dental Hygiene (201312)

- The Program Description, Occupational Trends, and Educational Programs were revised.
- Employment trends were revised to align with current data provided by the U.S. Bureau of Labor Statistics (https://www.bls.gov/ooh/healthcare/dental-hygienists.htm)
- Occupational Analysis, Program Outcomes, Program Faculty, and Program Resources were revised to align with accrediting standards and professional trends.
- The IFCC agreed with the proposed revisions.

DHYG 1020: Head and Neck Anatomy

 Revisions of competencies and learning outcomes are as follows.

110 115,		
Revised Learning	Deleted	Added Learning
Outcome	Learning	Outcome
	Outcome	
The student will		The student will
integrate		integrate an
associated		understanding of
landmarks into		the pathology of
performing patient		the head and neck
extraoral and		as it relates to
intraoral intraoral		clinical practice.
examinations.		

• The IFCC agreed with the proposed revisions.

DHYG 1030: Dental Materials

- Revision of course description is as follows,
 - Focuses on the nature, qualities, composition, and manipulation of materials used in dentistry. The primary goal of this course is to enhance the student's ability to make clinical judgments regarding the use and care of dental materials based on how these materials react in the oral environment. Topics include dental materials standards, dental materials properties, impression materials, gypsum products, mouthguards and whitening systems, dental bases, liners and cements, temporary



Governor				Comm	nissioner
Governor	■ Re	direct restorative polishing processing processing direct processing direct processing direct processing direct restoration dir	ve materials, indirectures for dental res, sealants, and i	estorative dentistr rect restorative ma restorations, remo implants.	y, aterials, vable
		The student will demonstrate the fabrication of study stone models			
		in the laboratory. The student will describe the usual			
		basic components of each of the above. The student will describe the			
		indications for the use of each of the above. The student will demonstrate			
		describe the procedure to mix each of the above in the laboratory.			
		The student will demonstrate describe the			



techniques to	
fabricate a	
temporary	
restoration.	
The student will	
demonstrate the	
procedure to place	
a sealant on	
extracted natural	
teeth.	

• The IFCC agreed with the proposed revisions.

DHYG 1040: Preclinical Dental Hygiene Lecture

- Revision of competencies is as follows,
 - Competency #2 revised, Principles of Instrumentation
- The IFCC agreed with the proposed revisions.

DHYG 1050: Preclinical Dental Hygiene Lab

Revision of competencies and learning outcomes are as follows,

Revised Learning	Deleted	Added Learning
Outcome	Learning	Outcome
	Outcome	
Demonstrate		Demonstrate proper
periodontal probing		instrumentation.
and charting.		
Demonstrate the		
principles of		
instrumentation and		
their implementation.		

• The IFCC agreed with the proposed revisions.

DHYG 1070: Radiology Lecture

- Revision of pre-requisites are as follows,
 - Contingent to each college's programmatic admission requirements & program layout, programs may select one or more of the provided courses as a pre-req.
 - Program Admission remained as is.
 - DHYG 1020: Head and Neck Anatomy remained as is.
- Revision of co-requisites are as follows,



- Contingent to each college's programmatic admission requirements and program layout, programs may select the following course as a co-req.
 - DHYG 1020: Head and Neck Anatomy remained as is.
- Revision of competencies & learning outcomes are as follows,

Revised Learning	Deleted Learning	Added Learning
Outcome	Outcome	Outcome
The student will	The student will	
identify proper	describe the hazards	
film image	of chemical solutions	
receptors.	on living tissue.	
The student will	The student will	
explain proper	discuss the	
exposure	importance of	
techniques for	calibration of	
acquiring	radiograph	
radiographic	equipment.	
images.		
The student will	The student will	
explain proper	explain proper digital	
techniques for	radiograph imagery	
processing	techniques.	
radiographic	-	
images. film		
processing and		
handling.		
The student will	The student will	
explain proper	discuss duplication	
techniques for	procedures.	
displaying		
radiographic		
images. processing		
solution		
management and		
disposal .		
The student will	The student will	
interpret	discuss alternate	
radiographic	imaging modalities.	
surveys and film		
types image		
receptors.		
	The student will	
	discuss principles of	
	digital radiographic	
	theory.	
	The student will list	
	and describe the	



		equipment used in digital radiography.	
		The student will list and describe advantages and disadvantages of digital radiography.	
		The student will discuss techniques for various digital radiographic images.	
 Th 	e IFCC agreed wit	h the proposed revis	ions.

DHYG 1080: Oral Biology

• Revisions of competencies and learning outcomes are as follows.

Deleted Learning	Added Learning
Outcome	Outcome
Demonstrate tooth	Identify teeth in the
anatomy in the	primary and
laboratory.	permanent
	dentition.
Utilize	The student will
nomenclature and	define various
numbering systems	terms used to
in the laboratory.	describe the
	location of
	structures in
	relation to the
	midlines or
	anatomical
	position.
Define various	The student will
terms used to	define the
describe the	anatomical
locations of	position.
structure in relation	•
to the midlines or	
anatomical	
position.	
	Outcome Demonstrate tooth anatomy in the laboratory. Utilize nomenclature and numbering systems in the laboratory. Define various terms used to describe the locations of structure in relation to the midlines or



Governor		Commissioner
	Define the T	The student will
	anatomical	dentify anatomic
	position.	andmarks utilizing
	p	roper terminology
	i	n describing their
		ocation to other
	18	andmarks.
	Determine and T	The student will
	identify anatomic in	ntegrate associated
	landmarks utilizing la	andmarks into
	proper terminology p	erforming patient
	in describing their e	xtraoral and
	location to other in	ntraoral
	landmarks. e	xaminations.
	Integrate T	The student will
	associated id	dentify various
		ones of the skull
	performing patient a	nd face.
	extraoral and	
	intraoral	
	examinations.	
		The student will
		dentify various
		pecific anatomic
		tructures of the
		ones of the skull
		nd face.
		The student will
		escribe the
		emporomandibular
		oint.
	1 7	The student will list
		he bony and soft
		issue components
	_	of the TMJ.
	bones of the skull	
	and face.	
		The student will
	•	ame the ligaments
		f the TMJ.
		The student will
		outline the
		novements of the
		MJ.



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	Recognize dental	The student will	
	anomalies of tooth	label the muscles of	
	numbers, size,	mastication.	
	shape and	111111111111111111111111111111111111111	
	structural defects.		
	Identify muscles of	The student will	
	mastication.	understand the	
	mastroation.	origin and insertion	
		and nerve supply of	
		the muscles of	
		mastication.	
	Describe origin and	The student will	
	insertion and nerve	describe the	
	supply of the	functions of each	
	muscles of	muscle of	
	mastication.	mastication.	
		The student will	
	Identify muscles of	identify the	
	facial expression.	muscles of facial	
	Describe origin and	expression. The student will	
	Describe origin and		
	insertions of the	describe the origin	
	major muscles of	and insertion of the	
	facial expression.	major muscles of	
	Articulate function	facial expression.	
		The student will	
	of the major	discuss the	
	muscles of facial	functions of the	
	expression.	major muscles of	
	F 1: 1	facial expression.	
	Explain and	The student will	
	identify nerve	name the nerve	
	supply of the	supply of the	
	muscles of facial	muscles of facial	
	expression.	expression.	
	Define distribution	The student will	
	of blood to the	define central,	
	head and neck	peripheral and	
	beginning with the	autonomic nervous	
	heart.	system.	
	Identify	The student will	
	components of a	identify the	
	neuron.	components of a	
		neuron.	
	Describe and list	The student will	
	the function of	describe the	



each of the cranial function of each of the cranial nerves. Articulate nerves The student will recognize the structures of the nerves associated	
Articulate nerves The student will associated with recognize the	
associated with recognize the	
oral cavity and with structures of	
their importance to the oral cavity and	
the practice of the administration	
dentistry. of local anesthetic.	
Describe The student will	
distribution of describe the	
blood to the head distribution of	
and neck beginning blood to the head	
with the heart. and neck beginning	
with the heart.	
Identify and The student will	
describe the describe the	
distribution of distribution of	
blood to major blood to major	
structures of the structures of the	
head and neck. head and neck.	
Identify and The student will	
describe the flow identify and	
of venous blood in describe the flow of	
the head and neck. venous blood in the	
head and neck.	
Relate the The student will	
importance of the relate the	
knowledge of importance of the	
blood flow and the knowledge of	
practice of blood flow and the	
dentistry. administration of	
local anesthetic.	
Define the The student will	
importance and discuss the	
function of the importance and	
lymphatic system. function of the	
lymphatic system.	
Identify and The student will	
describe the describe and	
locations of the describe the	
major lymph node locations of the	
groups of the head major lymph node	
and neck. groups of the head	
and neck.	



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	Describe regions drained by the various node groups. The student will trace the regions drained by the various node groups.	
	Analyze the relationship of the lymphatic system to the overall immune system. The student will compare the relationship of the lymphatic system to the overall function of the	
	Define an The student will define an endocrine exocrine gland. In the student will define an endocrine and an exocrine gland.	
	Identify endocrine and exocrine glands of the head and neck and their locations. The student will identify endocrine and exocrine glands of the head and neck and their locations.	
	Describe types of secretions of the glands of the head and neck and their function. The student will describe the types of secretions of the glands of the head and neck and their function.	
	Articulate and identify recall the innervations of the major glands of the head and neck. Identify and locate the nasal and rection. The student will recall the innervations of the major glands of the head and neck. The student will identify and locate	
	paranasal sinuses. the nasal and paranasal sinuses. Describe functions of the sinuses. The student will describe the functions of the sinuses.	
	Describe innervations of the soft tissues of the sinuses. The student will describe the innervation of the soft tissues of the sinuses.	



	Identify fascial	The student will
	triangles of the	identify the fascial
	head and neck.	spaces of the head
		and neck.
	Point out and	The student will
	describe the spread	diagram the spread
	of dental infections	of dental infections
	through the fascial	through the fascial
	spaces.	spaces.
	spaces.	The student will
		integrate an
		understanding of
		the pathology of
		the head and neck
		as it relates to
		clinical practice.
		The student will
		recall the names of
		the various
		injection
		techniques.
		The student will
		recognize the
		significant features
		associated with
		each anesthetic
		block as well as
		local infiltration.

• The IFCC agreed with the proposed revisions.

DHYG 1090: Radiology Lab

- Revisions of pre-requisites are as follows,
 - Contingent to each college's programmatic admission requirements & program layout, programs may select one or more of the provided courses as a pre-req.
 - Program Admission remained as is.
 - DHYG 1020: Head and Neck Anatomy remained as is.
- Revision of co-requisites are as follows,
 - Contingent to each college's programmatic admission requirements and program layout, programs may select the following course as a co-req.



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	■ DHYG 1020: Head and Neck Anatomy remained				
	as is.				
	■ Re	visions of compete	ncies and learning	outcomes are as	
	 Revisions of competencies and learning outcomes are as follows, 				
		Revised	Deleted	Added	
		Learning	Learning	Learning	
		Outcome	Outcome	Outcome	
		The student will	The student	The student	
		understand and	will understand	will	
		implement	the importance	demonstrate	
		procedures to	of calibration	proper	
		limit radiation	of radiograph	techniques for	
		exposure.	equipment.	viewing	
				radiographic	
				images.	
		The student will	The student		
		select the proper	will		
		film image	demonstrate		
		receptor.	proper digital		
			radiograph		
			imagery		
		m 1 1 111	techniques.		
		The student will	The student		
		demonstrate	will perform		
		proper	duplication		
		techniques for	procedures.		
		acquiring			
		radiographic			
		images film			
		processing and handling.			
		The student will	The student		
		demonstrate	will discuss		
		proper	alternate		
		techniques for	imaging		
		processing	modalities.		
		radiographic	modamics.		
		images			
		processing			
		solution			
		201001011			



Governor				Comm	issioner
		management			
		and disposal.			
		The student will	The student		
		select	will follow the		
		appropriate	ALARA		
		radiographic	principle.		
		surveys and			
		film types sizes			
		of image			
		receptors.			
			The student		
			will identify the		
			equipment used		
			in digital		
			radiography.		
			The student		
			will contrast		
			advantages and		
			disadvantages		
			of digital		
			radiography.		
			The student		
			will implement		
			techniques for		
			various digital		
			radiographic		
			images.		
	■ Th	e IFCC agreed with	the proposed rev	isions.	
	<u>DHYG</u>	<u> 1110: Clinical De</u>	<u>ntal Hygiene I Lec</u>	<u>eture</u>	
	■ Re	vision of course des	scription as follow	vs,	
		• Continues the	development of ki	nowledge in patie	nt care.
			: prevention, instr		
		-	-	-	
	management, dental appliances, and treatment planning dental hygiene care planning.				
	■ Re	visions of competer	-	utcomes are as fo	llows.
		Revised Learning	Deleted	Added	2,
		Outcome	Learning	Learning	
			Outcome	Outcome	
		Discuss the			
		rationale for			
			L		



designing an	
individualized	
dental hygiene	
care plan for the	
patient treatment	
plan for the	
patient.	

• The IFCC agreed with the proposed revisions.

DHYG 1111: Clinical Dental Hygiene I Lab

- Revision of course description as follows,
 - Continues the development of knowledge in patient care. Topics include: prevention, instrumentation, patient management, dental appliances, treatment planning dental hygiene care planning, and applied techniques.
- Revision of competencies and learning outcomes are as follows,

Revised Learning	Deleted	Added
Outcome	Learning	Learning
	Outcome	Outcome
Follow the	Demonstrate	
rationale for	effective	
Demonstrate	communication	
effective	skills.	
communication		
skills.		
Promote		
Demonstrate		
stress and conflict		
management of		
patients.		
Design treatment		
individualized		
dental hygiene		
care plans for the		
individual needs		
of patients.		

• The IFCC agreed with the proposed revisions.

DHYG 2010: Clinical Dental Hygiene II Lecture

Revisions of course description as follows,



- Continues the development of student knowledge in treating patients and preventing oral disease. Topics include instrument sharpening; patient assessment; antimicrobial use; pulp vitality testing local anesthesia; treatment of hypersensitivity; whitening; implant care; tobacco smoking cessation; pit and fissure sealants, scaling, debridement, and root planing; ultrasonics and air polishing and dietary analysis.
- Revisions of competencies and learning outcomes are as follows.

lows,		
Revised	Deleted	Added Learning
Learning	Learning	Outcome
Outcome	Outcome	
Discuss the	Discuss pulp	Recall and
rationale for	vitality	recognize the
tobacco	testing.	components
cessation of		required to
tobacco,		deliver local
smokeless		anesthesia using
tobacco, e-		block and
cigarette,		infiltration
marijuana, and		techniques.
other		
alternative		
tobacco		
products.		
	Discuss	Recognize and
	observations	assemble the
	that suggest	armamentarium
	loss of	components
	vitality.	necessary for the
		delivery of local
		anesthesia using
		block and
		infiltration
		techniques.
		Recall the
		requirements in
		the provision of
		delivery of local
		anesthesia using



		block and
		infiltration
		techniques.

• The IFCC agreed with the proposed revisions.

DHYG 2020: Clinical Dental Hygiene II Lab

- Revision of course description is as follows,
 - Continues the development of student knowledge in treating patients and preventing oral disease. Topics include: instrument sharpening; patient assessment; antimicrobial use; pulp vitality testing local anesthesia; treatment of hypersensitivity; whitening; implant care; tobacco cessation; pit and fissure sealants; scaling, debridement, and root planing; ultrasonics and air polishing; and dietary analysis, and applied techniques.
- Revision of competencies and learning outcomes are as follows,

Revised	Deleted	Added Learning
Learning	Learning	Outcome
Outcome	Outcome	
Identify and	Recognize	Assemble
attend to	clinical and	correct
individual	radiographic	armamentarium.
needs of each	factors that	
patient.	suggest loss of	
	pupal vitality.	
Develop an	Demonstrate	Utilizing
individualized	pulp vitality	anesthesia
dental hygiene	testing.	manikins,
care plan based		perform local
on assessment		anesthesia using
data and		block and
findings. a		infiltration
treatment plan		techniques.
for each		
individual		
patient afer		
gathering		
assessments.		
Determine	Identify	Utilizing student
evidence-based	characteristics	partners,
reason	and attend to	perform local



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	rationale for use of antimicrobials for patients. Apply application of antimicrobial agents.	factors that characterize dentinal hypersensitivity in the patient. Demonstrate use of alginate for impression, pouring and trimming of study models for fabrication of custom whitening trays.	anesthesia using block and infiltration techniques. Demonstrate safety precautions during local anesthesia administration.	
	Demonstrate application of oral irrigation technique.	Demonstrate the types of whitening products and the procedures used for each one.	Identify methods of cessation for tobacco, smokeless tobacco, e- cigarette, marijuana, and other alternative tobacco products.	
	Demonstrate the use of Apply hypersensitivity agents.	Display evidence based information and demonstrate tobacco cessation methods for select patients.	Implement methods of cessation for tobacco, smokeless tobacco, e- cigarette, marijuana, and other alternative tobacco products for select patients.	



Demonstrate	Demonstrate	
the	tobacco	
modifications	cessation	
of Modify	methods for	
dental hygiene	select patients.	
care for patients	_	
with implants.		
Generate	Demonstrate	
Develop a	communication	
treatment dental	skills.	
hygiene care		
plan for a		
periodontal		
patient.		
	Implement	
	continued	
	application of	
	all previously	
	learned clinical	
	skills.	
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• The IFCC agreed with the proposed revisions.

DHYG 2050: General and Oral Pathology/Pathophysiology

- Minor grammar and spacing revisions made to the competencies and learning outcomes.
- The IFCC agreed with the proposed revisions.

DHYG 2070: Community Dental Health

 Revisions of the competencies and learning outcomes are as follows,

Revised Learning	Deleted	Added
Outcome	Learning	Learning
	Outcome	Outcome
Give examples of		
measures used in		
dental diseases,		
prevention, and		
control the		
prevention and		
control of dental		
diseases.		



JOVETTIOI	Commissione
	Employ illustrate dental health education principles in planning and implementing community health presentations, including media utilization. Evaluate, implement, and plan dental educational services for a target population. Describe mechanisms (e.g. HMO, dental insurance and unions) considered for the purchases financing of dental care. Interpret and evaluate dental literature and statistical data including research. The IFCC agreed with the proposed revisions. DHYG 2080: Clinical Dental Hygiene III Lecture Minor grammar and spacing revisions made to the competencies and learning outcomes. The IFCC agreed with the proposed revisions.
	and learning outcomes.
	DHYG 2090: Clinical Dental Hygiene III Lab



-	Revisions of competencies and learning outcomes are as
	follows,

Revised Learning	Deleted	Added
Outcome	Learning	Learning
	Outcome	Outcome
Determine	Assist and	Perform
Implement the	treat special	required local
appropriate DHY	needs	anesthesia
Dental Hygiene	patients.	using block
Process of Care		and infiltration
for to include		techniques on
special needs		patients.
patients.		

• The IFCC agreed with the proposed revisions.

DHYG 2130: Clinical Dental Hygiene IV Lecture

• Revisions of competencies and learning outcomes are as follows,

Revised Learning	Deleted	Added
Outcome	Learning	Learning
	Outcome	Outcome
Describe		
technological,		
economic, and		
political changes		
and economic and		
political forces		
affecting dentistry		
in today's society.		
Describe		
licensure,		
certification,		
registration, and		
institutional		
licensure as it they		
relates to		
dentistry.		
Describe dental		
hygiene expanded		
duties philosophy		
in the U.S. and		



other counties	
countries.	
Describe the legal	
relationship	
between a	
healthcare	
provider, patients,	
and other	
personnel.	
Describe dental	
practice benefits	
offered at various	
dental practice	
settings.	

• The IFCC agreed with the proposed revisions.

DHYG 2140: Clinical Dental Hygiene IV Lab

 Revisions of competencies and learning outcomes are as follows,

110 W 5,			
Revised	Deleted	Added	
Learning	Learning	Learning	
Outcome	Outcome	Outcome	
	Establish	Perform	
	efficient time	required local	
	management.	anesthesia	
		using block and	
		infiltration	
		techniques on	
		patients.	
		Demonstrate	
		time	
		management	
		skills.	

• The IFCC agreed with the proposed revisions.

DHYG 2200: Periodontology

• Revisions of the competencies and learning outcomes are as follows,



Brian P Kemn Grea Dozier

Revised Learning Outcome Classify periodontal disease and conditions according to the 1999 International Classification System American Academy of Periodontal Classification Guidelines. The IFCC agreed with the proposed revisions. Marisha (Atlanta) thanked the group once more for their full participation and approval of the proposed revision. She asked if there were any questions. The expected date for the revisions to be within KMS was asked. In response, Marisha (Atlanta) stated that would be a question for Sasha and handed the meeting back to Sasha for closing. In response, Sasha explained that the timeline for completion and implementation depends on several factors. She elaborated that those factors determine the process that must be taken, whether it's done as an information ticket or undergoes the PROBE process. Sasha further explained that although the credit and contact hours were not impacted, the new GA Board of Dentistry rule allowing Dental Hygienists to administer anesthesia will be a factor to consider due to the liability concerns colleges may have. However, Sasha did express that she will continue to speak with her administration on the need for the revisions to undergo an inromation ticket change. Sasha asked if there were any other questions and there were none.	Brian P. Kemp Greg Dozier					
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Steps next steps. She stated that she would begin the revisions within	_				-	
KMS and create a new 2023 version of the DHGY courses. She	_		=	_		



explained that this could take some time and that it should be completed within the next month. She further explained that she would need to discuss the changes with her administration on how to proceed with the implementation of the new courses within the program standard. Sasha stated that they would keep the group informed throughout the process. She asked if there were any further questions or concerns and there were none.

Meeting adjourned at 2:30pm. Meeting Minutes submitted by Sasha Kahiga