

# Instructional Faculty Consortium Committee Meeting (IFCC)

## MINUTES

8-25-2022

1 P.M.

Virtual

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| <b>PROGRAM</b>     | Health Information Management Technology   |
| <b>FACILITATOR</b> | Denese Davis   |
| <b>SECRETARY</b>   | Annette Baker  |
| <b>ATTENDEES</b>   | Jenifer Minish, Athens<br>Gerry Lynn Franks, Athens<br>Andrea Speregen, Athens<br>Aletta Spence, Atlanta<br>Lois Hunter, Atlanta<br>Andrea Clark, Atlanta<br>Sonya Burns, Augusta<br>Donna Estes, Georgia Northwestern<br>Susan Bowman, Georgia Northwestern<br>Keechia Boyd, Georgia Piedmont<br>Annette Baker, Lanier<br>Alan Soskel, Lanier<br>Lisa Kagay, Ogeechee<br>Priscilla Waters, Ogeechee<br>Jeanese Riley, Savannah<br>Debra Geiger, Savannah<br>Erica Wilson, Southern Regional<br>Crysta Andrews, Southern Regional<br>Denese Davis, Wiregrass Georgia<br>Dr. Barbara West, TCSG |

## Agenda Topics

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| <b>WELCOME AND APPROVAL OF MINUTES</b> |   | Dr. Barbara West and Denese Davis |
| <b>DISCUSSION</b>                      | <p>Everyone was welcomed</p> <p>Old minutes discussion that HIMT 1360 and HIMT 2600 are in place with the biology change. All approved in KMS with new curriculum. Best Practice meetings for update on curriculum. The last minutes from 10/2019 were approved by Lois Hunter and Donna Estes.</p> |                                   |
| <b>CONCLUSIONS</b>                     |   |                                   |
| <b>ACTION ITEMS</b>                    | <b>PERSON RESPONSIBLE</b>   | <b>DEADLINE</b>                   |
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| <b>TCSG UPDATES</b> | Dr. West |
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| <b>DISCUSSION</b> | <p>Ticket for 2460</p> <p>HIMT 2600 does not need 3 coding classes. 2460 corequisite and added HIMT 2375 for Data Analytics- already done. All schools can ultimately make decision alone. HIMT 2375 text used is Real Life in Coding.</p> <p>TCC<br/>Discussion of TCC, enrollment and marketing. Some TCC embedded and some geared toward dual enrollment. Savannah Tech discussed Health Informatics Certificate that could lead to degree to build dual enrollment with STEM.</p> <p>What's Coming<br/>Dr West discussed that at the next state board meeting, micro credentials/endorsement badges would be discussed. 1.5-5 credit hour achievements and that TCC would be decreased to 6 credit hours (usually 12-15 hours). Discussed if micro credentials passed, what type of position would use these skills? For example, a HIPAA badge.</p> <p>Dr. West was asked if TCSG could market Health Information and discussion about GHIMA and recruitment. Marketing Campaign</p> <p>Request for KMS wording to be change from CAHIIM to AHIMA on Learning Outcomes to match accreditation requirements - no ticket required.</p> |
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| <b>CONCLUSIONS</b> |  |
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| ACTION ITEMS         | PERSON RESPONSIBLE | DEADLINE |
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| Word changing in KMS | Dr West            |          |

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| <b>AA overview</b> | Annette Baker and Denese Davis |
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| <b>DISCUSSION</b> | <p>HIMT 2460<br/>No discussion since already completed.</p> <p>Math Competencies<br/>Denese Davis discussed some schools requiring statistics and some are putting statistics into HIMT 2150. If added, CAHIIM requires a letter from head of Math Department to show that competencies are being met.</p> <p>ICD-11<br/>Annette Baker discussed that work is being done on conversion to ICD-11 will go from 7 characters to 13 characters but, no exact date yet. There are classes that can be taken now to help with preparing for conversion. Some are free classes from AHIMA.</p> <p>Certification Test<br/>Annette Baker reminded instructors to make sure students know what code books are used and when.</p> <p>Textbook List<br/>Denese Davis will send request for Book List and put together and send out.</p> <p>Institutionalized-developed HIMT courses<br/>Lanier Tech developed HIMT 2375 and 2600 and will share their information.<br/>GNTC core and intro to prepare for cohort entry.<br/>Savannah has CPC and CCS prep. They use CCS as final in Coding – Advanced.</p> <p>Encoder question</p> |
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|                            | Some bad experience with VLab. Some use EncoderPro which Priscilla Waters said was good with codes, but bad with MS-DRG. Denese updated on changes to VLAB and talked about notebooks used at Wiregrass. Will update on changes. |                  |
| <b>CONCLUSIONS</b>         |  |                  |
| <b>ACTION ITEMS</b>        | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b>  |
| Create Master Book List    | Denese Davis   |                  |
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| ELECTION OF STATE OFFICERS |  | Dr. Barbara West |
| <b>DISCUSSION</b>          | Following a request for nominations for 2023 state officers, elections were held.  |                  |
| <b>CONCLUSIONS</b>         | State Chair – Annette Baker, Lanier Tech<br>State Vice-Chair – Susan Bowman, Georgia Northwestern<br><br>Both nominated and accepted and Denese Davis and Donna Estes made a motion.   |                  |
| <b>ACTION ITEMS</b>        | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b>  |
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**COLLEGE UPDATES**

EVERYONE

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| <b>DISCUSSION</b>   | <p><b>Athens:</b> Jenifer Minish, Gerry Lynn Franks and Andrea Speregen - New Program Chair took Joyce Waters' place, new to all.</p> <p><b>Ogeechee:</b> Priscilla Waters and Lisa Kagay<br/>Nothing new. Graduate all 3 semesters. All online.</p> <p><b>Georgia Northwestern:</b> Donna Estes and Susan Bowman<br/>Use Cohort with TCC pathway to get into program. Currently under accreditation. They have a new dean. They have several partnerships with employers.</p> <p><b>Savannah Tech:</b> Jeanese Riley and Dean Debra Geiger). Meeting has been enlightening. New to the school. Has worked as a coder and is currently working with STEM.</p> <p><b>Georgia Piedmont:</b> Keechia Boyd<br/>They are still looking for a Program Director.</p> <p><b>Southern Regional:</b> Erica Wilson and Crysta Andrews<br/>Online with a new faculty member. Preparing for initial accreditation and will take any help. Has a new Dean. Crysta has been on job for six months, and she says she has a lot to learn.</p> <p><b>Atlanta Area Tech:</b> Aletta Spence, Lois Hunter and Andrea Clark<br/>Students are completing and graduating. Atlanta Tech has partnered with DeVry.</p> <p><b>Augusta Tech:</b> Sonya Burns<br/>They have one cohort and maybe going to add one. They want to look at adding TCC's and are moving to a hospital professional building in January.</p> <p><b>Wiregrass Georgia:</b> Denese Davis<br/>Currently going through reaccreditation and reviewing activities. No current dual enrollment students. We have an articulation with Western Governors University. Hired a new instructor and will be looking for a new one as I get close to retirement.</p> <p><b>Lanier Tech:</b> Annette Baker and Alan Soskel<br/>New curriculum is in place. 1<sup>st</sup> class of Data Analytics finishing up. Won a gold medal at National SkillsUSA.</p> <p>Annette Baker and Donna Estes are both site reviewers. Reach out to them if you need help. Donna suggested keeping activities in a word document for ease in uploading to accreditation program.</p> <p>Dr. West thanked Denese Davis and Annette Baker for service. She encouraged all to get the word out and help increase enrollment. COVID is not as bad as it was and some are starting to meet in person. Plans will begin for the spring Meeting.</p> |                 |  |
| <b>CONCLUSIONS</b>  |  |                 |  |
| <b>ACTION ITEMS</b> | <b>PERSON RESPONSIBLE</b>  | <b>DEADLINE</b> |  |

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| <b>NEXT MEETING AND ADJOURNMENT</b> |   |                 | Dr. West |
| <b>DISCUSSION</b>                   | The next IFCC meeting is will be in the Spring. |                 |          |
| <b>CONCLUSIONS</b>                  |   |                 |          |
| <b>ACTION ITEMS</b>                 | <b>PERSON RESPONSIBLE</b>                       | <b>DEADLINE</b> |          |
| Set up meeting                      | Dr. West, Annette Baker, Susan Bowman           |                 |          |

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| <b>COMMENTS / SPECIAL NOTES</b><br><b>RESOURCE PERSONS</b><br><b>SPECIAL NOTES</b> |                                      |
| <b>MEETING ADJOURNED</b>   | 2:26 PM                              |
| <b>MINUTES SUBMITTED BY:</b>   | Denese Davis, Wiregrass Georgia Tech |