



## INSTRUCTIONAL FACULTY CONSORTIUM COMMITTEE (IFCC)

### PRACTICAL NURSING IFCC MEETING MINUTES

**Date:** Friday, February 16, 2024

**Time:** 9:00am- 3:00pm

**Location:** Central Georgia Technical College

**Meeting Facilitator:** Tammy Bryant

**Recorder:** Sara Helton

**Attendees:**

What is your name?	What is your title?	What college are you with?
Annette Holloway	Instructor	Albany Technical College
Ronanda Butler	Practical Nursing Instructor	Albany Technical College
Clarissa Smith	PN Instructor	Albany Technical College
Melinda McGee	Program Chair	Athens Technical College
Ebony Story	Department chair Nursing	Augusta Technical College
Leisha Wells	PN Instructor	Central GA Tech
Lanre Ojeikere	PN Instructor	Central Ga Tech
DeAnn Nester	Vice President for Academic Affairs	Central Georgia Technical College
Melissa Harvey	LPN Instructor	Central Georgia Technical College
Jessica Wilcox		Central Georgia Technical College
Sallie bersey	Pn instructor	Central Georgia technical college
Patricia Wynne	Dean, Health Sciences	Central Georgia Technical College
Tammy Bracewell	PN Instructor	CGTC
Amber Mullis	PN instructor	CGTC
Coleeta Davis	Program Director	Chattahoochee Technical College
Lauren Rowell	PN Instructor	Coastal Pines
Ivie Combs	PN Program Director	Coastal Pines Tech College
Meaghan Harkleroad	Practical Nursing Instructor	Coastal Pines Technical College
Jacob Colquitt	PN Instructor	Columbus Technical College
Lori Striblin	PN Program Director	Columbus Technical College
Angel Pike	PN Instructor	Columbus Technical College
Jennifer Loudermilk	Associate Vice President of Academic Affairs	Georgia Northwestern Technical College
Amanda Ekanem	PN Instructor	Georgia Piedmont Technical College
Denise Beckford	Program Director	Georgia Piedmont Technical College
Julie Pledger	PN Instructor	GNTC Georgia Northwestern
James Peacock	PN in	Instructor
Sara Helton	Practical Nursing Program Director	Lanier Technical College

Scotty Gray	PN Instructor	Oconee Fall Line Technical College
Jodi Warren	Director of Nursing	Oconee Fall Line Technical College
Kerrie Fountain	PN instructor	OFTC
Ginny price	PN Instructor	OFTC
DeAnne Lindsey	LPN instructor	OFTC
Jackie Howard	Program Director	Ogeechee Technical College
Angel Shuman	PN Instructor	Ogeechee technical college
Felicia Barefoot	PN Instructor	Ogeechee Technical College
Sandy Mathews	PN Instructor	Onocee Fall Line Technical College
Brandie Chappell	RN Practical Nursing Instructor	South Ga Technical College
Christine Rundle	Nursing Instructor	South Georgia Technical College
Jennifer Childs	PN Instructor	South Georgia Technical College
Jennifer Corner	Director for ASN and PN Programs	Southeastern Technical College
Sheila VanDyke	PN coordinator	Southeastern technical college
Tiffany Brantley	PN instructor	Southeastern technical college
Joanna Bell	PN Instructor	Southeastern Technical college
Amy Adams	ASN Program Coordinator	Southern Crescent Technical College
Alisha Nugent	Practical Nursing Instructor	Southern Regional Medical Center
Athalena Benton	ASN Program Chair/ PN Interim CHair	Southern regional tech
Bobbie Hester	Dean of Nursing	Southern Regional Technical College
Shae Spivey	PN Faculty/Program Chair	Southern Regional Technical College
Cynthia	Burton	Southern Regional Technical College - Thomasville
Tammy	Tcsg	Tcsg
Adrienne Young	Director of Practical Nursing Program	Wiregrass Georgia Technical College
Pamela Kenbeek	PN instructor	Wiregrass Georgia Technical College
Chiffon Raybon	Clinical Nurse Adjunct Instructor	Wiregrass Technical College
Dawn Taunton	Practical Nurse Instructor	Wiregrass Technical College

## CALL TO ORDER:

- i. Tammy Bryant- TCSG Welcome
- ii. Leigh Bolton- ATI Launch Presentation
- iii. Stevan VanHook- Georgia Board of Nursing Presentation
- iv. Richard Lamphier- Georgia Nurses Association Peer Assisting Program
- v. Holly Sanders- Atlanta Technical College Medical Terminology Presentation
- vi. Tammy Bryant- PN Curriculum Certificate hours
- vii. Tammy Bryant- AAS Pathway
- viii. Sara Helton- PN Selective Admissions Criteria Suggestions
- ix. Sara Helton- Elsevier HESI
- x. Sara Helton- Remediation Suggestions
- xi. Sara Helton- PN Curriculum Sequence Suggestions
- xii. Discussion and Questions

## DISCUSSION:

## 1. ATI

- a. TEAS Admissions Exam- test assessing student preparedness for nursing school
  - i. Reading: Key ideas, details, integration of knowledge and ideas
  - ii. Math: Numbers, algebra, measurements, data
  - iii. Science: anatomy and physiology, biology, chemistry, scientific reasoning
  - iv. English: Conventions of standard English, knowledge of language, language usage and vocabulary
- b. Launch- Academic Readiness Program to bridge gap between admissions and nursing curriculum
  - i. Covers anatomy and physiology, dosage calculation, math refresher
  - ii. Provides individualized study plan with asynchronous ATI Educator based on TEAS assessment
  - iii. Reviews interactive anatomy and physiology and math
  - iv. Introduces test taking strategies and study skills
- c. The Engage Series
  - i. Currently covers Fundamentals, Community and Public Health, Mental Health, Med-Surg.
  - ii. In Fall 2024, will include Maternal, Newborn, Women's Health, and Pediatrics.
  - iii. Has interactive quizzes, virtual simulations, clinical judgment modules for students
  - iv. Provides data tracking for student proficiency and preparedness
  - v. Provides instructor lesson plans and activities, powerpoints, and case studies
- d. Dosage Calculation and Medication Administration
  - i. Offers videos, interactive simulations, quizzes, assessments, flashcards
  - ii. Covers basic addition, subtraction, multiplication, division, rounding, and intake/output
- e. Swift River
  - i. Virtual clinicals with over 600 simulations
  - ii. Includes med pass with dosage calculations and measurements
  - iii. Practice charting
- f. Anatomy and Physiology Assessments
  - i. Provides instructor feedback about strengths and weaknesses of A&P

## 2. GBON

- a. Sign up for notifications from GBON
- b. NCLEX pass rates updated annually
- c. Transcript spreadsheets
  - i. Student names should be the same as they appear on college transcripts and legal ID, including hyphenated last names
  - ii. DOB accuracy
  - iii. Ensure formatting is correct
  - iv. Do not submit the transcript spreadsheet until the date of graduation or after
  - v. Students should not submit their transcripts to GBON
  - vi. Nursing school administrator is the preferred person to submit transcript
- d. Licensing
  - i. 20-30 days to process applications on a first-come, first-serve basis
  - ii. NCLEX reports are sent to the Nurse Administrator on record
  - iii. Stevan to send updated Substantive Change Manual next week
  - iv. Prospectus guides available upon request
- e. LPN Forms
  - i. Schools must have on file
    1. Nursing Faculty Qualification Record
    2. Clinical Facilities Information Sheet
    3. Clinical Facility Self-Study Report

4. Preceptor Qualification Record
  - f. Annual Report
    - i. Due July 1<sup>st</sup> each year
    - ii. Adapted from the NCSBN Annual Report Program
  - g. GOALS: Georgia Online Application and Licensing System- postponed
  - h. Curriculum changes:
    - i. No teachout for GBON, but TCSG does need teachout plan for PN12. GBON may request a teachout plan later when the substantive change is reviewed.
    - ii. TCSG will submit one substantive change for all programs
  - i. Faculty:
    - i. A minimum of monthly meetings among program faculty, can be virtual; does not have to be a formal, face-to-face meeting
    - ii. Document communication within the program as minutes
  - j. Site visits:
    - i. Clearly state program's Social Media Policy, OSHA, and CDC guidelines
    - ii. Records must be readily available:
      1. Master Curriculum Plan
      2. Master Clinical Rotation Plan
      3. Course Clinical Rotation Plan
      4. Nursing Faculty Qualification Record
      5. Preceptor Qualification Record
      6. Nursing Faculty Summary Sheet
      7. Nursing Faculty Preceptor Summary Sheet
      8. Clinical Facilities Information Sheet
      9. Clinical Facility Self-Study Report
3. Georgia Nurses' Association Peer Assistance Program
    - a. Risks and diversion
    - b. Consent Order
      - i. Mandatory reporting
      - ii. Can require therapy, classwork, and/or fines
      - iii. Can last several years
      - iv. Limits practice settings and medications
      - v. Program options
    - c. Annual Training- 1<sup>st</sup> Friday in June, 8a-3p at GNA Headquarters in Atlanta
  4. Medical Terminology- Atlanta Technical College
    - a. Soft Chalks can be placed into Blackboard courses
    - b. Reviews content deemed most important to nursing
    - c. Contains activities, games, links to flashcards
    - d. Med Term Intro:
      - i. Review: Introduction Lesson
      - ii. Suffixes Lesson
      - iii. Prefixes Lesson
      - iv. Body Structure Lesson
    - e. Med Term Structure and Function Intro
    - f. Med Term Integumentary System
    - g. Med Term Musculoskeletal System
    - h. Med Term Nervous System
    - i. Med Term Senses
    - j. Med Term Endocrine System
    - k. Med Term Blood, Lymphatic, and Immunity

- l. Med Term Cardiovascular System
  - m. Med Term Respiratory System
  - n. Med Term Digestive System
  - o. Med Term Urinary System
  - p. Med Term Reproductive System
5. PN Curriculum Update
    - a. To be Pell eligible, courses must lead to a degree, therefore all PN courses in certificate can lead to the AAS degree
      - i. Does not lead to interdisciplinary studies degree because there would be too many credit hours in that pathway leading to an ASN.
    - b. Certificate- 49 credit hours
      - i. No pre-requisite courses
      - ii. Content already covered in PN courses, but hours from pre-req courses now in the PN program
      - iii. Mental Health and Pediatrics are stand-alone courses
    - c. Didactic remains 685 hours- no change
    - d. Clinical remains 485 clock hours- no change
    - e. 4 Med-Surg remain, just renamed to Adult Health since:
      - i. Pediatric content removed from Med-Surg
      - ii. Reproductive content removed from Med-Surg
    - f. TCSG measures all courses based on a 50-minute clock, an estimated 10-min break is assumed in each hour
    - g. GBON measures didactic and clinical hours based on a 60-min clock
  6. Associate of Applied Science Degree in Allied Health Professions (AHP)
    - a. Curriculum can be aligned to meet student academic and career objectives
    - b. Degree is 49 credit hours of healthcare-related occupational courses- for our purposes, 49 credit hours of PNSG
    - c. Degree ends with 64 credit hours
  7. Admissions Criteria Possibilities
    - a. Direct Admission- first come, first serve applicants meeting minimum entrance exam scores
    - b. Direct Admission- Complete ATI Launch and TEAS entrance exam, score minimum TEAS entrance set by college
    - c. Selective Admission- Highest entrance exam scores get in
    - d. Selective Admission- Points-based: Entrance exam score= number of points awarded
      - i. Additional points awarded if applicant has additional health-related certificates, degrees, certifications
      - ii. Additional points cannot award so many points as to prevent students without additional certifications from getting into program because then it is considered a program requirement.
  8. HESI
    - a. HESI A2 Admission Exam- test assessing student academic preparedness, learning style, and personality style for nursing school
      - i. Reading: Comprehension, vocabulary, grammar
      - ii. Math: Addition, subtraction, multiplication, fractions, decimals, ratio and proportion, household measurements, general math facts
      - iii. Science: Biology basics, chemical equations and reactions, periodic table, atomic structure, chemistry, bonding, medical terminology, anatomy and physiology, physics
      - iv. Preferred learning styles
      - v. Personality profile related to learning style
    - b. Identifies areas of weakness for remediation prior to program entry

- i. Scores students in each area for proficiency
    - ii. For PN, minimum score is 70% recommended for satisfactory proficiency
  - c. Students receive individualized remediation study guide after testing at no cost
  - d. Offer additional HESI Critical Thinking Exam as companion to HESI A2 Admission Exam
    - i. Tests problem solving, biases, ethical dilemmas, argument analysis, and data analysis
9. Remediation
- a. Students may choose to simply retest following the entrance exam policy
  - b. Students may choose to take a TCC and then retest with the entrance exam
  - c. Students may choose to take degree-level courses in the AAS pathway to focus on areas that need improvement for the entrance exam, then retake the entrance exam
  - d. Students may choose to take the ATI Launch Readiness Program, then retest on the TEAS.
  - e. Students may choose to take the HESI Critical Thinking Exam to prepare for program entry
10. Course sequences
- a. Recommend equal term lengths of 7.5 weeks
  - b. Didactic remains 685 hours
  - c. Clinical remains at 485 hours
  - d. Recommend approaching clinical partners to see if faculty sharing or preceptorships are possible
  - e. With reduction of Allied Health courses, recommend evaluating if any nurses teaching ALHS are able or credentialed to teach PNSG
  - f. Recommend offering entrance exam preparation classes through Economic Development
  - g. Recommend referring to tutoring or Student Success Center any student who does not meet proficiency level in specific area of entrance exam
  - h. If clinical is taught after lecture course currently, recommend continuing to teach or structure the class that way. Recommend making the course a 15-week course in Banner and front load the course with lecture, offer a midterm that students must pass before attending clinical.
  - i. Example Fall semester start- hours/week shown for students:
    - i. Fall Term A- 9 credit hours, 226 contact hours, 30.13 contact hours/week/7.5 weeks
    - ii. Fall Term B- 6 credit hours, 145 contact hours, 19 contact hours/week/7.5 weeks
    - iii. Spring Term A- 10 credit hours, 225 contact hours, 30 contact hours/week/7.5 weeks
    - iv. Spring Term B- 9 credit hours, 227.5 contact hours, 31 contact hours/week/7.5 weeks
    - v. Summer- 15 credit hours, 359 contact hours, 39.8 contact hours/week/9 weeks

## CONCLUSION AND ACTION ITEMS:

1. Send out ATI, GBON, GNA powerpoints
2. Send out Atlanta Technical College Soft Chalk for Medical Terminology
3. Send out HESI recommendations
4. Send out PN Curriculum Sequence suggestions
5. Send out example course calendar aligned with ATI content
6. Tammy to find out if a cohort begins in Summer 2024, can PN21 be started early?

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**Meeting Adjourned:** 3:15 pm

**Minutes Submitted By:** Sara Helton