



Brian P. Kemp  
Governor

Greg Dozier  
Commissioner

## Instructional Faculty Consortium Committee (IFCC)

### Dental Assisting Meeting Minutes

Date: September 29, 2022

Time: 1:00 pm – 3:00 pm

Location: WebEx

Meeting Facilitator: Sasha Kahiga

#### Attendees

- 1) Sasha Kahiga- Curriculum Program Specialist, Technical College System of GA
- 2) Ivey Spears- Program Chair, Albany Technical College
- 3) Haley Davis- Program Director, GA Northwestern Technical College
- 4) LeAnna Harding- Program Director, Gwinnett Technical College
- 5) Liza Charlton- Program Chair, Lanier Technical College
- 6) Sharron Cook- Program Chair, Columbus Technical College
- 7) Kim Nolan- Program Chair, West GA Technical College
- 8) Mia McClendon- Instructor, West GA Technical College
- 9) Luz Ibarra- Program Director, Southern Crescent Technical College
- 10) Stephanie Derfus- Dean of Health Sciences, Savannah Technical College
- 11) Sharon Jones- Program Director, Augusta Technical College
- 12) Cantrelle Clayton- Program Director, Atlanta Technical College
- 13) Yvonne Jenkins- Program Director, Ogeechee Technical College
- 14) Sonya Solomon- Program Chair, Central GA Technical College
- 15) Micheel Peets- Program Chair, Chattahoochee Technical College
- 16) Ryan Cheek- Dean of Health Sciences, Gwinnett Technical College
- 17) Stephanie Puffer- Dean of Health Sciences, Chattahoochee Technical College
- 18) Tiffany Purmort- Instructor, Southern Crescent Technical College
- 19) Jennifer Burrell-
- 20) LaKizzy Green-

#### Agenda Topics/Discussion

Agenda Items	Discussion
<i>Welcome</i>	Sasha Kahiga welcomed all participants and asked everyone to sign in using the WebEx chat to ensure their attendance was captured and recorded. Sasha explained to the group the purpose of the meeting was to review the PROBE comments.

<p><b>Review of PROBE Results</b></p>	<p>Sasha explained the PROBE voting ended on Thursday, September 8<sup>th</sup>, and there was positive feedback on the program and course revisions. However, there were comments regarding the terminology &amp; grammar and the removal of the “or” option of COMP 1000 &amp; MAST 1060 within the DA12: Dental Assisting diploma program.</p> <p>Sasha provided the IFCC with the following comment: <i>Recommend keeping the option of Comp 1000 or MAST 1060 in the curriculum - or allowing 3 hrs elective. Our college reports computer literacy as a general education competency to SACSCOC (re: 8.2.b. Student Outcomes: General Education). This competency is best met by including COMP 1000 in all diploma and degree programs”.</i></p> <p>She stated that the terminology &amp; grammar comments are feasible and can be updated immediately. However, removing the “or” option will require the IFCC to review &amp; vote on one of the two options that she has determined are the best routes to address the comment without compromising the overall goal of decisions made by the IFCC.</p> <p>Sasha explained the two options as follows,</p> <p>Option 1: Elective requirement or 3 credit hours that had COMP 1000 or MAST 1060, or another elective of equal credit hour value. This option increased the total credit hours required for the program compared to the current PROBE submission.</p> <p>Option 2: Elective requirement or 3 credit hours that had COMP 1000 or MAST 1060 or ALHS 1040 or another elective of equal credit hour value. This option takes ALHS 1040 out as a mandatory course and makes it optional, therefore keeping the total credit hours required for the program the same as the current PROBE submission.</p> <p>Sasha reiterated that if the IFCC decides to vote for Option 1, the PROBE process would have to be resubmitted and possibly undergo another 3-week voting period. However, if the IFCC chooses to vote for Option 2, no additional steps will be needed, and the PROBE can move towards the President Council.</p> <p>Sasha opened the floor and asked the IFCC to review the options and provide any additional options she may have not considered. Kim Nolan (West GA) asked for clarity on which of the program credentials these comments impact. In response, Sasha stated that the removal of the “or” option comment pertains to the DA12: Dental Assisting diploma program only.</p> <p>Sasha asked if there were any further questions. There were no additional questions or comments.</p>
<p><b>Voting of Option 1 or Option 2</b></p>	<p>Sasha opened the floor for the IFCC members to participate within the next 5 minutes to vote on the options presented. Sasha requested that each member present utilize the chat box to provide their vote by using 1 to indicate Option 1 or 2 to indicate Option 2.</p>

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	<p>Sasha asked the IFCC Chair, Ivey Spear (Albany), to collect the votes and provide the group with the results at the end of the allocated time.</p> <p>The voting results are as follows,</p> <p>Option 1: 1 vote by Sonya Solomon (Central GA) due to the need for the COMP 1000.</p> <p>Option 2: 19 votes</p> <p>In response to the results, Sasha informed Sonya Solomon (Central GA) that she would reach out to her and her college administration to get clarity on their concerns. Sonya (Central GA) thanked Sasha and informed the group that she would go with what the overall group decided, but since her college is the one who presented the comment, she wanted to ensure that their needs were being met as well.</p> <p>Sasha informed her that their needs would be met with Option 2 as well, but a conversation with her &amp; her administration would be more appropriate to discuss other alternative routes that can be taken to add additional course requirements to the program without impacting the other colleges.</p> <p>Sasha further stated the flexibility and academic freedom of operating the program to ensure student success within the program will always be a top priority of the IFCC and herself as their assigned CPS. Sonya thanked Sasha for her assistance and consideration.</p>
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**Conclusion/Action Items**

Sasha asked the Chair or Chair if they had additional items to add. They agreed that the two options presented were the best and thanked the group for fully participating in this process. Sasha thanked them and asked the group if there were any further questions or concerns. There were none. Due to no additional business needing to be discussed, Sasha asked that everyone present to ensure they have signed in so that attendance can be taken. In closing, Sasha thanked everyone again and adjourned the meeting at 12:45 pm.

Meeting adjourned at 12:45 pm.

Minutes submitted by Ivey Spears