



INSTRUCTIONAL FACULTY CONSORTIUM COMMITTEE (IFCC)

PARAMEDIC TECHNOLOGY MEETING MINUTES

Date: Sunday, October 23, 2022

Time: 6:00 pm -8:00 pm

Location: 2022 GEMSA Providers & Educators Conference~ Jekyll Island Convention Center

Meeting Facilitator: Sasha Kahiga

Recorder: Sasha Kahiga

Attendees

- 1) Sasha Kahiga- Curriculum Program Specialist, Technical College System of GA
- 2) Dawn Armeni- EMS Clinical Coordinator, Athens Technical College
- 3) Don Pruitt- Program Chair EMS Education, Athens Technical College
- 4) Joshua Richardson- Adjunct Instructor, Ogeechee Technical College
- 5) Nina Piatt- Program Director, GA Northwestern Technical College
- 6) Timothy George- Interim Program Director, Gwinnett Technical College
- 7) Zina Gresham- Program Director, GA Piedmont Technical College
- 8) Sonya Alday- Clinical Coordinator, GA Northwestern Technical College
- 9) James Travers- Paramedic Instructor, Central GA Technical College
- 10) Jason Hurst- Paramedic Instructor, Wiregrass GA Technical College
- 11) Michael Larry Young- Paramedic Instructor, Southeastern Technical College
- 12) Kimberly Coleman- EMS Educator, Central GA Technical College
- 13) Mark Ponder- EMS Instructor, Wiregrass GA Technical College
- 14) Brandi Jackson- EMS Clinical Coordinator, Atlanta Technical College
- 15) Richard Ellis- Program Chair, Central GA Technical College
- 16) Heather Reddick- Region 6 Training Coordinator, State Office of EMS
- 17) Charlene Jaudon- Instructor, Atlanta Technical College
- 18) Randolph Council- Level III Paramedic Instructor, Atlanta Technical College
- 19) Matthew Parr- Paramedicine Instructor, Ogeechee Technical College
- 20) Brandon Ace Kent- Paramedicine Instructor, Albany Technical College
- 21) Chris Page- Program Director, Ogeechee Technical College
- 22) Ryan Everett Jones- Clinical Coordinator, Ogeechee Technical College
- 23) Victor Drawdy- Affiliated Faculty, Coastal Pines Technical College
- 24) Michael Ray Powers- Adjunct Instructor, Wiregrass GA Technical College
- 25) Tracie Naylor-Griffin- Paramedicine Program Chair, Albany Technical College
- 26) Richard Rhodes- State Training Coordinator- Region 5, State Office of EMS
- 27) Brandon David Force
- 28) Wendall Lewis- OEMST RTC R1

Agenda Items	Discussion
<i>Welcome/Introduction</i>	All attendees were welcomed to the meeting and asked to sign in via QR code for attendance. Sasha Kahiga introduced herself and explained her role. She asked the

attendees to introduce themselves by stating their name, title, and the college/organization they represented. Sasha thanked everyone for taking the time to attend the IFCC meeting after a long day attending the conference.

IFCC Overview

IFCC Overview

- Instructional Faculty Consortium Committee
- Access to the PARAMED-L@list.tcsg.edu
- Meets annually
- Must have a Chair and Co-Chair
- Review of total operations of a standard program
- Access to detailed IFCC guidelines, meeting agendas & minutes: <https://intranet.tcsg.edu/teched/academic-affairs/ifcc/>

Sasha began her PowerPoint presentation. She explained the Instructional Faculty Consortium Committee’s (IFCC) purpose and its need to meet annually. She further explained to the IFCC how to utilize the PARAMED-L (PARAMED-L@list.tcsg.edu) listserv and the need to vote for a new Chair and Co-Chair potentially. She also provided the IFCC with the IFCC information link (<https://intranet.tcsg.edu/teched/academic-affairs/ifcc/>) that includes detailed information about the IFCC guidelines, meeting agendas & minutes.

Academic Affairs

The image shows a screenshot of the Academic Affairs website on the left, which includes a navigation menu and a main content area. To the right is a staff directory for the Office of Technical Education/Academic Affairs, listing several individuals with their titles and roles.

Sasha provided the instructors with information on accessing the TCSG Academic Affairs (AA) website (<https://intranet.tcsg.edu/teched/academic-affairs/>). She explained that the AA website is where the faculty can find the contact information for the AA administration and Curriculum Program Specialists. She further explained that imperative information such as AA contacts, Articulation agreements, KMS, IFCC Information/PROBE, Faculty Development, and other critical resources could be found by accessing the website. Sasha provided a quick overview of the AA contacts at the System Office.

Information Tickets/PROBE

The image contains two screenshots on the left: 'Information Tickets' and 'PROBE', both showing data tables with columns for status, priority, and dates. On the right is a flowchart titled 'Probe Process: 2021 Revision' which details the steps from curriculum selection to program approval and implementation.

Sasha explained to the faculty the differences between Information and a PROBE ticket. She stated that IFCCs could only initiate an information or PROBE ticket on standard programs. She further explained the PROBE process and the minimum completion timeline if the process is seamless. Sasha asked if there were any questions, and one of the faculty members asked if the magnitude of the changes.

Curriculum Database Update

Curriculum Database Update

Course Length	Lecture Contact Time	Regular Lab Type	Reg. Lab Contact Time	Other Lab Type	Oth. Lab Contact Time	Total Contact Hrs
Contact Hours Per Week	0 hrs	Practicum	0 hrs		3 hrs	3 hrs
Contact Min/Hrs Per Semester	0 min		0 min		2250 min	45 hrs
		Lecture Credit Hours	Lab Credit Hours	Total Credit hours	WLU	
Semester Credit Hours		0	1	1		56.25

How to define regular lab and other lab

- A regular lab is any learning activity that is not specifically designated as a lecture.
 - The teacher assist in learning activities, requires a little out-of-class preparation by the student and may require out-of-class practice assignments
- Other lab can be defined as either a practicum, internship or clinical
 - Practicum is instruction which emphasizes structured activities requiring application and practice of occupational competencies.
 - Internship/Clinical is instruction which emphasizes supervised work-experience activities requiring the application of occupational competencies.

Annotation 2 Outcome

SELECT 1 of the 2 Math courses - 3 hrs	CR									
BIOL 102 - Foundations of Microbiology (201903) 3 hrs	NA	3	0	3	0	0	0	0	0	0
BIOL 106 - Applied Technical Microbiology (201903) 3 hrs	NA	3	0	3	0	0	0	0	0	0
PSYC 106 - Abnormal Psychology (201903) 3 hrs	NA	3	0	3	0	0	0	0	0	0
Professional Core										
ANAT 101 - Structure and Function of the Human Body (201903) 6 hrs	NA	6	0	6	0	0	0	0	0	0
EMSP 210 - Foundations of Paramedicine (201903) 3 hrs	NA	3	0	3	0	0	0	0	0	0
EMSP 210 - Applications of Pathophysiology for Paramedics (201903) 3 hrs	NA	3	0	3	0	0	0	0	0	0
EMSP 210 - Advanced Paramedic Skills for Paramedics (201903) 3 hrs	NA	3	0	3	0	0	0	0	0	0
EMSP 210 - Advanced Cardiovascular Concepts (201903) 4 hrs	NA	3	0	4	0	0	0	0	0	0
EMSP 210 - Therapeutic Modalities for Paramedics (201903) 2 hrs	NA	2	0	2	0	0	0	0	0	0
EMSP 210 - Therapeutic Modalities of Medical Care (201903) 2 hrs	NA	4	0	4	0	0	0	0	0	0
EMSP 210 - Therapeutic Modalities of Trauma Care (201903) 4 hrs	NA	3	0	4	0	0	0	0	0	0
EMSP 210 - Therapeutic Modalities for Special Patient Populations (201903) 4 hrs	NA	3	0	4	0	0	0	0	0	0
EMSP 210 - Clinical Applications for the Paramedic - I (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Clinical Applications for the Paramedic - II (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Clinical Applications for the Paramedic - III (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Clinical Applications for the Paramedic - IV (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Clinical Applications for the Paramedic - V (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Clinical Applications for the Paramedic - VI (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Field Training for the Paramedic (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0
EMSP 210 - Practical Application for the Paramedic (201903) 3 hrs	NA	0	2	0	0	0	0	0	0	0

Total Credit Hours: 56

Sasha explained to the IFCC that KMS is the central system that holds the curriculum database, KMS reports, etc. She further stated that the program and course standards are maintained in the curriculum database. She noted that the curriculum database had a significant upgrade. The upgrade impacted several standard components, but the most significant change that faculty may have noticed is the terminology change to the course length category. Lab 2 has been renamed Regular Lab and must only be defined as Lab. Lab 3 has been renamed Other Lab and must only be described as Clinical, Internship, or Practicum. Sasha provided a full explanation of the definition of each defining category. Sasha presented the faculty with the overall program standards and highlighted the EMSP courses with incorrect Lab descriptions. Sasha asked the group if there were any questions. In response, a faculty member asked if the Regular Lab description change would impact the credit/contact hours for those courses. Sasha responded by stating the hours would remain the same, and the only change would be the description “Practicum” will be changed to “Lab” within the Regular Lab category.

Credit/Contact Hour Calculation

Credit/Contact Hour Calculation

Lecture	<ul style="list-style-type: none"> Ratio of 1:1 A total of 750mins= 15 contact hrs= 1 credit hr
Regular Lab	<ul style="list-style-type: none"> Ratio of 2:1 A total of 1,500mins= 30 contact hrs= 1 credit hr
Other Lab	<ul style="list-style-type: none"> Practicum/Internship/Clinical Ratio of 3:1 A total of 2,250mins= 45 contact hrs= 1 credit hr

Sasha described to the group the credit/contact hour calculation for courses. She explained that the curriculum database maintained the hourly totals. Lecture remains at a ratio of 1:1; for every 1 contact hour is equivalent to one (1) credit hour. Regular Lab remains at a ratio of 2:1; for every 2 contact hours equals 1 credit hour. Other Lab remains at a ratio of 3:1; every 3 contact hours is equivalent to 1 credit hour. Sasha asked if there were any questions, and someone asked how

the total minutes are calculated for each category. In response, Sasha explained that the curriculum database is based on a 50-min interval over a 15-week timeframe. Sasha explained that the Lecture category breakdown was a total of 750mins, which is 15 contact hours per every 1 credit hour. The regular lab category breakdown was 1500mins, 30 contact hours per every 1 credit hour. The other lab category breakdown was 2250mins, 45 contact hours per every 1 credit hour.

Program Discussion/Review



Tips for Review

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|---|---|
| <p>Review of Program Standards</p> <ul style="list-style-type: none"> • Description • Occupational Trends • Education Programs • Job/Career Description • Employment Trends • Salary Trends • Occupational Analysis • Program Outcomes • External Standards • Program Faculty/Administrative • Program Resources/Equipment/Facilities | <p>Review of Course Standards</p> <ul style="list-style-type: none"> • Course Description • Pre-Requisites • Co-Requisites • True-Requisites • Course Length (Hours & Description) • Competencies • Learning Outcomes • Learning Domain • Level of Learning • Aligns w/accrediting agency and/or national examinations |
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Sasha explained to the faculty that she had researched where they may have left off with their last CPS and needed more clarification. She further stated that she had been speaking to Richard Rhodes (State Office of EMS & Trauma) and Richard Ellis (Chair) to gain a better understanding of the profession and the layout of the programs. Based on her research, one of the common topics was that TCSG Paramedic and other related programs needed to be shorter. Sasha said she invited Richard Rhodes (State Office of EMS & Trauma) and his staff to attend the meeting to answer or clarify any faculty questions. Sasha introduced Richard Rhodes and asked him to address the group.

Richard Rhodes introduced himself and explained the State Office’s ideology for Paramedic Education to the group. He explained to the group the industry feedback he and his staff receive as follows,

- The length of the EMS course is too long (meaning that it takes too long for them to send someone and then get a licensed employee back)
- Desire for an EMR course (virtual option would be optimal)
- Desire for a “street to Paramedic” course, which would take someone with no experience and turn out a Paramedic in about two years (this could be great as a 2-year degree program)
- Desire for an EMT TCC (aware that this is already an option, but most programs offer EMS Professions)

The group asked Richard if the State Office had decided on the hourly requirement for the EMS programs. In response, Richard stated that the hours remain as is, with a benchmark of 200 hours. Richard explained that the State Office uses the National Education Standards as a platform. It would be a significant first step if the group decided to utilize the standards to revise their own.

The group thanked Richard and his staff for their attendance. Richard Ellis-Chair (Central GA), thanked the State Office for their attendance once again and provided clarification to the IFCC on the progress of the sub-committee. He stated there was little traction with the sub-committee due to little guidance from their

assigned TCSG representative and minimal responses from the committee members. He noted that after much discussion with Sasha, they decided it would be best to begin the process again. The group agreed.

Sasha provided the group with two options. She suggested they could continue their original sub-committee setup by having nine (9) members review the programs, including EMR, EMT, AEMT & Paramedicine. She further suggested establishing four (4) different curriculum review committees EMR, EMT, AEMT, and Paramedicine. The group decided to create four (4) curriculum review committees.

Sasha stated that establishing each committee would require five (5) members, and of those members, a Chair & Co-Chair must be identified. The group worked together to establish the following committees and its members.

EMT Curriculum Review Committee

Jason Hurst-Chair (Wiregrass GA)

Donald Wilson- Co-Chair (Coastal Pines)

Nina Piatt (GA Northwestern)

Dawn Armeni (Athens)

Mark Ponder (Wiregrass GA)

EMT Curriculum Review Committee

Dawn Armeni- Chair (Athens)

Donald Wilson (Coastal Pines)

Nina Piatt (GA Northwestern)

Mindy Clark (Southern Regional)

Mark Ponder (Wiregrass GA)

EMT Curriculum Review Committee

James Travers-Chair (Central GA)

Donald Wilson- Co-Chair (Coastal Pines)

Nina Piatt (GA Northwestern)

Missy Pullen (Southern Regional)

Shawn Tatham (Wiregrass GA)

Richard and Sasha thanked the group for their full participation and willingness to support the curriculum revision process. Sasha provided a detailed explanation of

	what the review process will entail. She clarified that the revisions would align with standards outlined by the accrediting agency, national examinations, and/or state regulatory bodies. Sasha asked the group if there were any questions, and there were none.
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Conclusion/Next Steps

Richard Ellis-Chair (Central GA), thanked everyone for attending and allowing him to serve as the IFCC Chair for the past few years. Following behind Richard, Sasha thanked everyone and Ricard for his guidance throughout the process. Sasha explained to the group that the next steps would be for her to have an initial meeting with each curriculum review committee to provide guidelines and expectations needed during the process. She informed the group that a review process of this magnitude would take several months, close to a year, but would tentatively plan to meet again in Fall 2023. The group agreed and thanked Richard Ellis, State Office of EMS & Trauma members, and Sasha for their help. Sasha thanked everyone once more and adjourned the meeting at 8:25 pm.

Minutes Submitted By: Sasha Kahiga