

# TECHNICAL COLLEGE SYSTEM OF GEORGIA

ACADEMIC AFFAIRS DIVISION – OFFICE OF TECHNICAL EDUCATION

## INFORMATION TICKET

Date: 3/23/2022

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Process	Action Required
<input checked="" type="checkbox"/> Curriculum Revision	<input checked="" type="checkbox"/> Notify Appropriate Personnel
<input type="checkbox"/> Course Revision	<input type="checkbox"/> Submit Vote
<input type="checkbox"/> Probe Notice	Submit Vote by:
<input checked="" type="checkbox"/> Probe Feedback	<input type="checkbox"/> Notify Faculty and Administration
<input type="checkbox"/> Probe Outcome	<input checked="" type="checkbox"/> Information Only
<input type="checkbox"/> Other	

**PAS Group Title/PAS Code: Business and Office Technology (0250)**

**Program Standard Title/Major Code(s) and/or Course Standard Title/Course Code(s):**

BHT2 Business Healthcare Technology

MAST 1120 Human Diseases

### TICKET INFORMATION:

Some of the Business and Office Technology programs underwent changes and updates in spring 2021 due to updates previously made to HIMT courses. Upon review by various faculty in early spring semester 2022, it was discovered that the required course in one of the curriculum folders listed above had been omitted from the 2021 BHT2 program version. The faculty from the 7 colleges that currently offer this BHT2 diploma program met on February 28, 2022 to vote on restoring this missing course to the curriculum. The vote of the faculty group was unanimously to re-insert this course into the BHT2 program. Academic Affairs staff created a new 2022 version of this diploma program and inserted the MAST 1120 back into the curriculum. The course insertion makes the program total credit hours increase from 45 to 46 hours. The voting period for this probe ended on March 23<sup>rd</sup>. All 7 colleges that currently offer this program agreed with the proposed adjustment. The results of this feedback will be reviewed by the presidents council when they meet in April for final review and approvals in April.