

Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

**FRIDAY,
11/18/16**
10:00 am

CENTRAL GEORGIA TECHNICAL COLLEGE

PROGRAM	Surgical Technology
FACILITATOR	Holly Free- TC Parker CST & Gene Burke CST (Filling in for Carl Sandy CST)
SECRETARY	TC Parker CST
ATTENDEES	Holly Free, TC Parker, L. Gene Burke, Lorraine Wilderman, Lori Day, Donna Dorn, Mark Wiese, Jamey Watson, Alla Mae Hickox, Cindy Cochran, Michael Barrett, Terri Crosson, James Sather, Kelly Phillips, Patti Chester, Tammy Hatcher, Stephanie Pierce, Ashley Lake, Mary Willis

Agenda Topics

CALL TO ORDER HOLLY FREE

DISCUSSION	Meeting was called to order by Holly Free at 10:00am. Those present introduced themselves and the colleges they were representing.
CONCLUSIONS	The agenda was unanimously approved as distributed. No further discussion.

ARC/STSA PROGRAM MANDATES TC PARKER & GENE BURKE

DISCUSSION	TC and Gene reviewed the upcoming mandate by ARCSTSA for all programs to transition from Diploma to Degree. TC reviewed how she transitioned in 2012 and shared letters and documentation. Gene is transitioning at present and updated all on his current process. All programs must be transitioned by 2020. The last graduating class for diploma will be Spring of 2021.
CONCLUSIONS	All programs agreed to begin transition and to meet with their respective Deans and Institutional Effectiveness Departments to begin transition.

CENTRAL STERILE SERVICE PROCESSING CERTIFICATE PROGRAM

DISCUSSION	Michael Barrett CST from Ga. NW recommended adding PSYC1010 as an OR to EMP1000. Discussion on the merits of doing so.
CONCLUSIONS	Vote was taken and passed unanimously.

ANNOUNCEMENTS AND ADJOURNMENT HOLLY FREE

DISCUSSION	Holly announced that the COMPASS test has been replaced by ACCUPLACR. MOWR students to be age 17
CONCLUSIONS	Age will be 17 for program students

COMMENTS / SPECIAL NOTES RESOURCE PERSONS SPECIAL NOTES	Next meeting was not scheduled. Will be scheduled within the next 12 months.
MEETING ADJOURNED	Meeting adjourned at 12:15pm
MINUTES SUBMITTED BY:	TC Parker, Gwinnett Technical College