

Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

[3/13/15]

[10:00 AM -3:00 PM]

[TCSG- ATLANTA GA]

PROGRAM	Occupational Therapy Assistant
FACILITATOR	Holly Free
SECRETARY	Amy Shaffer/Holly Free
ATTENDEES	Barbara Banning - Augusta Tech Amy Shaffer - Chattahoochee Tech Traci Swartz -Chattahoochee Tech Shirley Armstrong (VPAA) -Albany Tech

Agenda Topics

[WELCOME/INTRODUCTIONS] [15 MINS] [ALL]

DISCUSSION	The committee all introduced themselves and the only new individual present was Dr. Armstrong. Dr. Armstrong introduced herself and explained her roles at the college.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[UPDATES FROM TCSG] [30 MINS] [HOLLY FREE]

DISCUSSION	Holly explained the new restructuring process for the IFCC meeting and the probe process. She explained that now each IFCC meeting will have a Vice President from a college at the meeting. Each CPS has a panel of VPAA's in which they request for one to be present. The probe process has changed by adding a Presidents' subcommittee that will review all items before going to the PC council. The PC concuncil will first review all items before going to the State Board for adoptions. Holly also asked if anyone had started a group with the new curriculum. No one has but are in the advisement process now for upcoming groups to begin the new curriculum.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[PROGRAM ACCREDITATION] [60 MINS] [BARBARA BANNING]

DISCUSSION	Barbara shared with the committee her lastest program accrditation visit. All went well except for a few mionor recommendations and the Plan of Correction was submitted in Feburary.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

CONCERNS FOR THE FUTURE OF THE PROGRAM] [60 MINS] [ALL]

DISCUSSION	The discussion began with the closing of the program at Georgia Northwestern. GNTC is closing the program due to graduates having difficulties finding employment and faculty having a difficulty time finding internships for their students. It seems their service areas are over saturated for this field of work and there is not a great deal of job turnover. August Tech does not have this issue due to majority of their students are military spouses and move often. Chattahoochee shared they are not having issues at the time for job placement but all agree it will be difficult for other colleges in our system to be successful do to the job market is now geared for more of the OT work rather than the OTA and many employers are looking for PRN workers rather than full time employees.		
CONCLUSIONS	Holly asked the committee to advise her how to respond to other colleges in our system who requests this program. The committee all strongly feel the colleges who do request the program do a job analysis to be sure there is a need in that area as well as, check to see if nearby USG or private community colleges are offering the program due to the focus on wanting an OT rather than an OTA.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[UPDATE TO PROGRAM ACCREDITATION STANDARDS] [45 MIN] [ALL]

DISCUSSION	The committee discussed the need to update the standard program standards or competencies to match the program accreditation standards. All decided to take a look and compare both and at the next meeting will work on those updates. The committee discussed reevaluating Growth and Development as a potential pre-req course rather than in the OTA occupational course after trying the new curriculum for a year.		
CONCLUSIONS	Holly will update the program standards at the meeting in KMS. This will only be a minor changes and will not affect credit hours or contact hours for the program.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[CHATTAHOOCHEE TECH MOVING CAMPUSES] [30 MINS] [AMY/TRACI]

DISCUSSION	Amy and Traci shared with the committee that their program will be relocated to a different campus in Marietta. They feel it will support the need for their students better due to most student in their program live closer to those service areas. The move is planned to occur in Spring 2016.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN] [15 MINS] [ALL]

DISCUSSION	Committee will meet again on August 7, 2015 at the Augusta campus. Main focus of the meeting is to update program standards to meet the program accreditation standards.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	