

# Instructional Faculty Consortium Committee Meeting (IFCC)

## MINUTES

FEB. 9, 2017

10 A.M.

TCSG OFFICE

<b>PROGRAM</b>	Film
<b>FACILITATOR</b>	Karen Howard
<b>SECRETARY</b>	Natoshia Anderson
<b>ATTENDEES</b>	Natoshia Anderson, Dean, Georgia Piedmont Technical College Doug Bruce, Dean, Southern Crescent Technical College Britt Pitre, Program Chair, Atlanta Technical College Phoebe Coquerel, Dean, Atlanta Technical College John Grace, Instructor, Savannah Technical College (phone) Joseph Powell, Dean, Savannah Technical College (phone) Al Cunningham, VPAA, Savannah Technical College (phone) Kathy Love, President, Savannah Technical College Terry See, Dean, Gwinnett Technical College Robin Remich, Director of Student Recruitment, Gwinnett Technical College Karen Howard, Curriculum Program Specialist, TCSG

## Agenda Topics

### WELCOME & APPROVAL OF MINUTES

<b>DISCUSSION</b>	The meeting was held at TCSG headquarters. Everyone introduced themselves and their role in regards to the film program. Minutes from the December 2016 meeting were approved.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

### ELECTION OF STATE OFFICERS

<b>DISCUSSION</b>	John Grace (Savannah Tech) was elected as State Chair. Natoshia Anderson (Georgia Piedmont Tech) and Britt Pitre (Atlanta Tech) will serve as Vice-Chairs and alternate taking minutes at the IFCC meetings. The term of office is two years.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

### REMOTE TEACHING SITES & SACSCOC

<b>DISCUSSION</b>	The group discussed obtaining SACSCOC approval for remote sites such as Pinewood Studios. The entire list of possibly teaching sites supplied by GFA should be submitted to SACSCOC by each college as a substantive change with the indication that 100% of the program would be taught remotely. Although such a high percentage is not expected to happen, it was recommended by Norm Cherry, TCSG Director of Accreditation, as a means to cover all scenarios.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Submit Substantive Change with SACSCOC.	College Administrators	ASAP	

**CURRICULUM DEVELOPMENT**

<b>DISCUSSION</b>	The group discussed program changes and new GFA craft courses. With the reduced hours for internship course (FILM 2100) from 12 to 6 credit hours, six-hour below-the-line craft courses are being developed to fill the gap in credit hours. Electrical and lighting was the first specialty craft course to be launched. It was followed by Set Construction. Grip and Rigging is the third craft course. The updated curriculum for the GFA certificate consists of: FILM 1100 (a survey course on the film industry), FILM 2550 (internship), and a specialty class. For students who do not take the internship course, they have the option to take a second six-hour craft course to complete the 18 hour TCC.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**COLLEGE UPDATES**

EVERYONE

<b>DISCUSSION</b>	<p><b>Atlanta Tech</b> The SACSCOC prospective has been developed and and submitted. Once approval is received from SACSCOC, they will move forward with classes. They tentatively expect to start GFA classes in the Fall 2017 semester. Atlanta Tech has a partnership agreement with Tyler Perry Studios.</p> <p><b>Georgia Piedmont Tech</b> GPTC will offer their initial GFA course (FILM 1100) later this semester (March 7). Students are still being recruited for the program. Information sessions are scheduled on all three campuses. Classes will be taught at their South DeKalb campus, which has adequate classroom and studio space. One of GPTC’s adjuncts was vetted by GFA to teach their courses; however, a different GFA instructor will cover spring classes.</p> <p><b>Gwinnett Tech</b> In addition to full enrollment in classes, there is a waiting list of 65 people interested in starting the film program at the college. As one of the first TCSG colleges to offer GFA classes, they have worked with GFA to remove some kinks in the FILM 1100 and craft courses. Their fourth cohort of students is enrolled in classes this term.</p> <p><b>Savannah Tech</b> The college started the GFA certificate program last summer by offering two sections of FILM 1100. Last Fall they added the 12-hour internship to the schedule. This semester they are again offering two sections of FILM 1100.</p> <p><b>Southern Crescent Tech</b> The college continues to have strong enrollment in film courses. They are interested in having SCTC faculty vetted by GFA to teach GFA courses. The college continues to embed GFA courses into SCTC’s degree program</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**GFA UPDATES**

GFA STAFF

<b>DISCUSSION</b>	<p>GFA recently secured a deal with Disney Productions, which will accommodate 120 interns including covered crafts. Also, Disney is interested in 40 day internships instead of 20 days. GFA is also negotiating with other major studios. Already, GFA has had over 200 students on internships with more than 25 major productions. The partnership with Tyler Perry Studios is expected to generate 15 internship slots per production. In addition to productions, GFA is also exploring vendor sites for internship opportunities</p> <p>GFA is looking ahead with developing additional courses (for both above and below-the-line occupations). Two possible below-the-line courses are (1) Accounting and (2) Hair &amp; Makeup. To maintain quality curriculum, they will rely on industry professionals for course content.</p> <p>In an effort slow down the demand for internships, GFA is not scheduling FILM 1100 courses in the summer term. Admittance into internships has become a competitive process.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**NEXT MEETING**

<b>DISCUSSION</b>	It was decided by the group to hold another IFCC meeting before the end of the spring term.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Set date and location for next IFCC meeting.	Karen Howard	March 2017	

<b>COMMENTS / SPECIAL NOTES</b> <b>RESOURCE PERSONS</b> <b>SPECIAL NOTES</b>			
<b>MEETING ADJOURNED</b>	12:15 p.m.		
<b>MINUTES SUBMITTED BY:</b>	Natoshia Anderson		