

DEAN FOR HEALTH SCIENCE MEETING

September 1, 2015

10:00 am–1:00 pm

Central Georgia Technical College

Building I, Room Quad B

Elect Chair and Co-Chair

Chair—Abe Pallas, Coastal Pines Technical College

Co-Chair—Mindy Glander, North Georgia Technical College

Open Discussion for Health Care Assistant/Science

Steve Conway discussed Health Care Assistant (HCA) and Health Care Science (HCS) Specialization codes. Elaine Williams sent an email to deans to find out exactly what courses students actually take in the TCC. Wide varieties were discovered. The complexity of the curriculum made it difficult to assign specialization codes (8000 codes). TCSG then began to look at Healthcare Science and lots of ideas were generated within meetings of presidents. Those conversations led to the idea of health meta-majors. Idea was appealing but stopped around February when changes in financial aid personnel took place. Dr. Hornsby is building those necessary relationships to promote further conversations regarding approval of meta-majors. Until that happens, we can continue to work on specialization codes for HCS. Changes to Healthcare Assistant are not allowed at this time. Elaine Williams reports that because we have maxed out the capacity for HCA in KMS, changes will need to wait until further notice.

Financial Aid Audit

Steve Conway reported that the President's Council, individuals from TCSG's Board, and individuals from the Federal Financial Aid Office met to discuss new Gainful Employment regulations. Discussions revolved around the Technical Specialist TCC and as a result, TCSG and colleges that have been dispersing PELL funds for the TCC will be audited. The feds are concerned that the TCC includes a large portion of degree level general education courses and does not tie directly to an approved occupation. This discussion led to the Health Care Science TCC which will also be reviewed to determine federal aid eligibility.

The Feds will interview students to see if they were able to find employment or if they received what they expected. The process will take some time to complete.

Healthcare Assistant is not on the radar.

For now, TCSG will freeze (not approve) Technical Specialist and HCS (HS21) for any college that does not currently offer those as approved programs. Steve Conway will report on the results from the investigation as they receive additional information.

ALHS Core Class Management

ALHS core classes will be managed by the Health Science deans. The VPAA group made this decision based on the fact that no IFCC exists for these courses.

Change Tickets and Probes

John Grover asked Steve Conway to explain when to use the probe process vs. the change ticket process. Significant changes or new versions of a program most likely are approved through a probe and those significant changes require state board approval. Other changes that are simply editorial and do not require board approval go through a Change

Ticket. Most often credit hours remain the same with information change ticket.

Changes, either PROBE or Information Ticket, stem from an IFCC meeting.

Steve and Joe Dan will talk to curriculum specialists about allowing faculty to make significant changes that will obligate the college financially such as the name change from Business Office Technology to Business Tech. Steve Conway will ask curriculum specialist to notify deans before change ticket is finalized.

Program Admission Requirements

Program admission standards vary from college to college. Some require students to complete the HCA TCC before allowing students to move on to the diploma. Others allow the transition to take place after certain pre-requisite courses are taken.

Adjunct Faculty Qualifications

Can you use a non-bachelor's degree faculty to teach ALHS courses? It was discussed that if an ALHS course is only part of a diploma program, you can drop down the requirements to LPN with some experience. If that course is not part of degree then the transfer issue is not a problem.

ALHS 1011 – Most colleges report that they require bachelors prepared. All others, ALHS 1040, 1060, and 1090 most use associate level. Some SACS COC review teams are okay with an associate for ALHS 1011, others were not. It depends on the makeup of the team.

NAST 1100

NAST 1100—TCSG standards require 45 clinical hours in NAST while Georgia Health Partnership only requires 24 clinical hours. After much discussion, it was decided that we should leave the standard as is and break up the “Clinical” portion of the class to include simulation. Example: take students to clinical for 24 hours and use the other 21 hours as simulation time to equal a total of 45 clinical hours.

Clinical time on state standards is based on a 60 min hour not 50.

COMP 1000

COMP 1000 is being removed from most diploma programs. Steve Conway reviewed the following options outlined in the State Board Policy Manual:

PROCEDURE: IV.H.1. Structure of Associate Degree, Diploma, and Technical Certificate of Credit Programs...

C. Basic Computer Literacy Competencies

With respect to basic computer literacy competencies required for an Associate's Degree, Diploma, or TCC, a college may:

- 1. Teach the TCSG introduction to computers standard course,*
- 2. Substitute an institutionally developed or college life course that includes basic computer literacy competencies, or*
- 3. Embed basic computer literacy competencies in occupational courses.*

Should any of the above actions result in the extension of a program beyond the maximum range of semester hours required for graduation, the extension will not require approval from the State Board.

Steve Conway mentioned that there will be a cross-section rewrite of COMP 1000 this fall.

ALHS 1040

ALHS 1040 seems to be a course that includes skills included in program courses. Is there a reason to keep the course? Basic Life Support is included in ALHS 1040 and was mentioned as the biggest reason for keeping the course. Where would we put the BLS otherwise? Denise Grant mentioned that the course was originally developed to expose students to basic healthcare skills so that they may determine if a health related profession is what they want to pursue.

If students are close to completing a health program, with exception of 1040, Wiregrass allows the students to receive PLA for the course and graduate since they completed the courses that include those competencies. DeAnnia Clements from Wiregrass will research and report which classes include the ALHS 1040 competencies.

Adjunct Travel Pay

Dana Roessler asked how other colleges compensate adjunct faculty for travel between campus locations. Many options were mentioned:

- 1 fee for course that includes travel.
- Didn't pay for travel to school but if they have to go to more than one campus they pay the travel between campus location.
- Pay \$5 an hour more for those that are clinical faculty to cover mileage.

Clinical Contracts

Clinical Agreements/MOUs – many colleges are using the new MOU issued by TCSG. Some hospitals require their own contract. If that is the case, send to legal for review before signing.

Many clinical sites no longer require physicals.

Additional Discussion

CAAHEP—Medical Assisting standards are changing. Let Elaine Williams know if you want a copy of the new standards. All instructors have new standards. They will meet in fall to discuss.

Steve Conway Reminders—Sept. 16 – AA KMS training in Macon and Oct 6 & 7 new AA Administrator training session in Macon.

Adjourned – 12:32 pm

Respectfully submitted by Mindy Glander