

Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

FEBRUARY 9, 2018 9:00 AM – 3:00 PM

AUGUSTA TECHNICAL COLLEGE

PROGRAM	Cosmetology/Barbering IFCC
FACILITATOR	Kristy Henderson
SECRETARY	Linda Hairr
ATTENDEES	Angela Mulkey - Augusta Tech, Kristy Henderson-Wiregrass GA Tech, Linda Hairr -Southeastern Tech, Jeff Shaver - Ogeechee Tech, Tammy Livingstone - GA Northwestern Tech, Susan Stephens - GA Northwestern Tech, Peggy Braswell - Southeastern Tech, Kimberly Cutter-Williams- Savannah Tech, George Schramm - TCSG ,Sonja McDonald – Southern Regional, Susan Stephens – Georgia Northwestern, Teresa Bowles – Athens Tech, Dorothea McKenzie – South Georgia, Katherine Ellis – Coastal Pines, Jeannie Kimbell – Southern Crescent, Arnold Taylor – Georgia Piedmont, Jacqueline Mann – Lanier, Angelia Brown – Lanier, Talarie Giddens – Wiregrass, Quby Brinkley – Atlanta, Asberry Wilkerson – Atlanta, Daniel Brown – Atlanta, Wymie Phillips – Augusta, Penny Copeland – Southern Regional, Trulisa Turner – West Georgia, Mona Wilkes – Athens, Jolie Martin – Central Georgia, Kimberly Rawlins – Southern Crescent, Susan Allen – Southern Crescent, Paul Thompkins – Southern Regional, Tabitha Wilcox – Wiregrass, Dorothy Shaye – Wiregrass, April Lott – Wiregrass, Megan Stone – Wiregrass, Amy Kraft – Central Georgia, Margaret Brunson – Coastal Pines, Deanne Allen – Southern Crescent, Aretha Dupree – Coastal Pines, Frances Owens – Georgia Piedmont, Joy Dyer – Lanier, Althea Telfair – Southeastern, Anna Williams – Georgia Northwestern, Anthony Gallman – Georgia Northwestern, Tammy Livingstone – Georgia Northwestern, Lisa Vaughn – Athens, Lisa Jones – Oconee Fall Line, Kelly Evans – Southern Crescent, Hassan Rashadeen – Georgia Piedmont, Linda Walker – Augusta, Octavia Burns – Lanier, Thomas Chapman – Atlanta, Henry Wise – Atlanta, Jayna Durden – Lanier, James Harris – Atlanta, Djaras Holloway – Ogeechee, Sherylene Edmonson – Columbus, Wanda Grant – Augusta, James Thompkins – Southern Regional, Devette Green – Augusta, Barbara Wheatley – North Georgia, Vanessa Wall – South Georgia, Tammy Andrews – North Georgia, Hope Sledge – Southern Regional, Billy White – Southern Regional

Agenda Topics

WELCOME		9:00 - 9:15	KRISTY HENDERSON AND GEORGE SCHRAMM
DISCUSSION	George and Kristy welcomed everyone to the meeting and thanked them all for coming.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TRACKING APPLICATIONS/HOURS		9:15AM – 10:00 AM	PEGGY BRASWELL, JEFF SHAVER, TERESA BOWLES
DISCUSSION	Peggy explained the importance of complete accuracy when tracking State Board required hours for each student. Each instructor shared the methods that they use for their classes to serve as examples for those looking for a new system to help with tracking applications/hours.		
CONCLUSIONS	Peggy, Jeff and Teresa offered to email copies of their templates to anyone who might be interested.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

STATE BOARD UPDATES/PSI

10:00 AM – 11:00 AM

GEORGE SCHRAMM

DISCUSSION	Kay Hendrick, with Georgia State Board, was unable to attend the meeting so George Schramm relayed the information she wanted to share with the committee. George and Kay are working with PSI to ensure the colleges get more thorough results from student testing. It's necessary for each college receive a better breakdown of the scores. For instance, we consistently score lower in Blood Spill Procedures, but we need more detailed data so that as instructors we can work with students to increase those scores. Also, PSI provides the state mean scores with each report sent. Instructors would like the state mean scores with TCSG colleges, also without TCSG colleges. George shared enrollment trends and awards data for AY2010-AY2017. He discussed Cosmetology for Licensure (CFL1), an institutionally developed TCC for anyone who might be interested in that certificate for their college. It could be beneficial for those who feel that students being unable to complete core classes is affecting their retention/completion rates. He reminded the committee of the credit hour requirements for certificate programs as well as diploma programs. He also explained work load units (WLU) for determining adjunct hours.	
CONCLUSIONS	George informed everyone of a meeting with Georgia State Board in Macon, Georgia, on Feb.26, 2018, and encouraged everyone to attend and be prepared to present any questions they may have.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

BRAIDING REGULATIONS

11:00 AM – 11:30 AM

ANGELA MULKEY

DISCUSSION	Angela led a discussion about lack of oversight for braiding shops in the state. There are shops all over the state operating as "Braiding Salons" when they are providing many other services that require a license. They are not being inspected and the IFCC committee feels like this is huge public health issue and should be addressed. State board needs to be notified of salons operating in this fashion. It is up to us as professionals to help make the public aware of the dangers lurking in these types of businesses. Legislature needs to be made aware of the dangers so that the laws can be changed.	
CONCLUSIONS	It was suggested that this topic be brought up at the February meeting with Georgia State Board.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TESTING AT TCSG COLLEGES

11:30 AM – 12:00 PM

KRISTY HENDERSON

DISCUSSION	Kristy led a discussion about the possibility of the testing licensure being held at some of the TCSG campuses. Doing so would lessen the burden on students who must travel to Macon or Atlanta for testing. It can often be a financial hardship for students to travel such long distances and might often require an overnight stay.	
CONCLUSIONS	This is a longterm goal to have the written portion of the exam to be held at Technical Colleges across the state. George is going to speak with Kay Kendrick more on this subject.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ESTHETICS CURRICULUM CHANGES

12:30PM – 1:30 PM

TERESA BOWLES

DISCUSSION	Teresa explained the recent curriculum changes for the Esthetics program. She also shared that Esthetic students can begin laser training through Aesthetic Solutions. Anyone interested should Contact David Kurkowski at Aesthetics Solutions. Teresa also led a discussion on the fact that there is no regulation for make-up artists. Most of the people who are working in this area have had no formal training are not trained in the importance of infection control. The committee all agrees there needs to be some legislation. A large majority of people working as make-up artists are also performing hair color and styling for clients preparing for weddings, prom, pageants, special occasions, etc...	
CONCLUSIONS	Everyone was encouraged to share the importance of this at the upcoming state board meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NAIL TECH CURRICULUM UPDATES

1:30PM – 2:00 PM

TAMMY LIVINGSTONE

DISCUSSION	Tammy informed the committee that the Nail Tech curriculum changes were complete except for a few discrepancies with the wording that had just recently been discovered. Those are currently being taken care of and the curriculum is ready to be put in place in our colleges.	
CONCLUSIONS	The curriculum is ready and should be used to replace the old curriculum.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

NEW BUSINESS

2:00PM – 3:00 PM

LINDA HAIRR

DISCUSSION	Linda Hairr discussed the recent changes made by state board to the application/hour requirements for students. She gave each instructor present a printed copy of the new requirements and shared the location where they could be found at the Georgia State Board/Cosmetology website. It was with great sorrow that the retirement of our beloved former chair, Peggy Braswell, was announced. She has been a vital and very important part of our IFCC Committee for many years and her presence, as well as her knowledge, will be greatly missed.	
CONCLUSIONS	Instructors should be currently using the new required hours/applications.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURN

3:00 PM

KRISTY HENDERSON

DISCUSSION	Kristy thanked everyone for coming and reminded us again of the upcoming meeting with Georgia State Board on February 26, 2018. She encouraged everyone to be there as it is our opportunity to interact with the board and express our concerns first hand.	
CONCLUSIONS	Meeting was adjourned.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE