

INSTRUCTIONAL FACULTY CONSORTIUM COMMITTEE (IFCC)

COMMERCIAL DRIVING MEETING MINUTES

Meeting Leader: Kerrie Wilson

Recorder: Steve Conway

Location: Cisco Webex

Date: Monday, December 16, 2019

Time: 1:30 pm

Attendees: Steve Conway, TCSG; Kerrie Wilson, SRTC; Daniel Card, NGTC; Robert Cook, SGTC; Connie Bland, OFTC; Scott Wheeler, CGTC; Nathan Childs, ATC; Roy Williams, OFTC; Robert Browder, GNTC; and Mike Engel, CGTC.

AGENDA TOPICS

AGENDA TOPIC	DISCUSSION SUMMARY
Program Review Recap	Steve Conway welcomed everyone to the Webex and explained that these would be the new norm as the system has statewide travel restrictions in place until further notice. Steve then briefly recapped the program review process for the commercial driving programs and he thanked the faculty leaders for their participation and work down the home stretch.
Approved Auto courses and programs ready	Steve explained that the new courses and program versions were ready for viewing in KMS. These had been state board approved in early December and entered in KMS in just before that. Steve asked all attendees during the next month or so to please review both courses and program content for any errors. Anything found could be sent directly to Steve for follow up and correction in KMS as needed. Steve then answered a few basic questions regarding the curriculum changes. The most important things to note were that some of the courses had new numbers if credits changed. As well, the internship course had a total revamp and should be useful now. Program codes will carry forward for these programs.
Next Steps	Steve explained that another follow on webex would be scheduled in mid-winter to begin discussion of implementation plans for the revised and new programs in this area. As well, the group could discuss implementation of the new clearinghouse and ELDT registration process as these site get rolled out. The meeting adjourned at 2 pm.

ACTION ITEMS	PERSON(S) RESPONSIBLE	DEADLINE
Review new 2020 standards	All IFCC	February 2020

ADDITIONAL COMMENTS/NOTES:

[Comments/Notes]

Meeting Adjourned: 2:00 pm

Minutes Submitted By: Steve Conway