

Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

MARCH 13, 2014 10:00 AM-3:00 PM

TELEPHONE

PROGRAM	CLINICAL LABORATORY TECHNOLOGY/PHLEBOTOMY TECHNICIAN
FACILITATOR	Holly Free
SECRETARY	Lauren Strader
ATTENDEES	Tony Dugan @ Central Georgia; Robin Aiken @ Chattahoochee; Alex Casapu and Stella Nanga @ Georgia Piedmont; Tonya Brown @ Lanier Tech; Cynthia Williams @ Southeastern; Lauren Strader and Lydia @ North Georgia Tech; Mary Ann Hursey @ Okefenokee; Phyllis Ingham and Christy Cole@ West Georgia

Agenda Topics

ELECTION OF IFCC CHAIR AND OTHER OFFICERS 15 MINUTES GROUP DISCUSSION

DISCUSSION	Election of new IFCC Chairperson to replace current Chairperson who is retiring. Other officers to be elected are the Vice-chair and the Secretary. There was a short discussion on which CLT program faculty would be willing to serve in these different positions.	
CONCLUSIONS	Tony Dugan with Central Georgia Technical College will serve as Chairperson. Robin Aiken with Chattahoochee Technical College will serve as Vice-chair and Phyllis Ingham with West Georgia Technical College will serve as Secretary.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NA		

CURRICULUM REVISIONS - REDUCTION IN PROGRAM HOURS 15 MINUTES GROUP DISCUSSION

DISCUSSION	From the various proposals, the group discussed which required courses in the academic core, fundamental core or occupational courses could be deleted from the program and those competencies covered in other courses within the program. Options discussed included (1) removing COMP 1000 and ALHS 1090 as required courses, (2) Converting Anatomy & Physiology (BIOL 2113 & 2114) and Chemistry (CHEM 1211 & 1212) to single courses, (3) Deleting CLBT 2090 and moving these competencies into other clinical internship courses or changing CLBT 2090 to a 1 credit hour phlebotomy rotation and moving Urinalysis and Serology competencies to other CLBT clinical internship courses, (4) Changing CLBT 1010 from a 3 credit hour course to a 2 credit hour course, and (5) Changing credit hours on CLBT 1040, CLBT 1060, CLBT 1070 and CLBT 1080. The proposed changes would drop total program hours from 86 credit hours to 73 credit hours.	
CONCLUSIONS	COMP 1000 was deleted as a required course. The competency statement about documentation in the CLBT occupational courses was modified to better reflect usage of computer software & applications.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

CURRICULUM REVISIONS - REDUCTION IN PROGRAM HOURS

[15 MINUTES]

[GROUP DISCUSSION]

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CONCLUSIONS	ALHS 1090 was deleted as a required course. Medical terminology is covered in Anatomy & Physiology, as well as other CLBT courses.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

CURRICULUM REVISIONS - REDUCTION IN PROGRAM HOURS

[20 MINUTES]

[GROUP DISCUSSION]

DISCUSSION	From the various proposals, the group discussed which required courses in the academic core, fundamental core or occupational courses could be deleted from the program and those competencies covered in other courses within the program. Options discussed included (1) removing COMP 1000 and ALHS 1090 as required courses, (2) Converting Anatomy & Physiology (BIOL 2113 & 2114) and Chemistry (CHEM 1211 & 1212) to single courses, (3) Deleting CLBT 2090 and moving these competencies into other clinical internship courses or changing CLBT 2090 to a 1 credit hour phlebotomy rotation and moving Urinalysis and Serology competencies to other CLBT clinical internship courses, (4) Changing CLBT 1010 from a 3 credit hour course to a 2 credit hour course, and (5) Changing credit hours on CLBT 1040, CLBT 1060, CLBT 1070 and CLBT 1080.	
CONCLUSIONS	Anatomy & Physiology was retained as a 2 course sequence. The Chemistry sequence was modified by no longer requiring Chemistry II (CHEM 1212 & 1212L). Programs are only required to have students complete Chemistry I as CHEM 1211 & 1211L OR CHEM 1151 & 1151L. Note: Those students who know they will be transferring into a 2 + 2 bachelor's degree program will be able to take the CHEM 1211 & 1212 sequence.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[CURRICULUM REVISIONS - REDUCTION IN PROGRAM HOURS

[20 MINUTES]

[GROUP DISCUSSION]

DISCUSSION	From the various proposals, the group discussed which required courses in the academic core, fundamental core or occupational courses could be deleted from the program and those competencies covered in other courses within the program. Options discussed included (1) removing COMP 1000 and ALHS 1090 as required courses, (2) Converting Anatomy & Physiology (BIOL 2113 & 2114) and Chemistry (CHEM 1211 & 1212) to single courses, (3) Deleting CLBT 2090 and moving these competencies into other clinical internship courses or changing CLBT 2090 to a 1 credit hour phlebotomy rotation and moving Urinalysis and Serology competencies to other CLBT clinical internship courses, (4) Changing CLBT 1010 from a 3 credit hour course to a 2 credit hour course, and (5) Changing credit hours on CLBT 1040, CLBT 1060, CLBT 1070 and CLBT 1080.	
CONCLUSIONS	CLBT 1010 was changed from 3 credit hours to 2 credit hours and a total of 3000 minutes.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[CURRICULUM REVISIONS - REDUCTION IN PROGRAM HOURS]

[20 MINUTES]

[GROUP DISCUSSION]

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CONCLUSIONS	CLBT 1040 will remain a 5 credit hour course. CLBT 1060 and CLBT 1070 will change from 5 credit hour to 4 credit hour courses with retention of 6000 minutes total for each class. CLBT 1080 will change from a 6 credit hour course to a 5 credit hour course with retention of 7500 minutes total for the class.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[PROGRAM RESTRUCTURING]

[15 MINUTES]

[GROUP DISCUSSION]

DISCUSSION	Associate degree programs should not exceed 6 semesters and total program hours should be between 60 - 73 credit hours. Programs will also need to be structured to offer 15 credit hours per semester. The CLT program is currently 6 semesters, excluding learning support courses. CLT Faculty discussed several proposed course sequences with the minimum of 15 credit hours per semester, except summer term. Proposals included minimum of 4 semesters with students completing pre-requisite courses to a maximum of 6 semesters with students completing all course work within the program.	
CONCLUSIONS	CLT program does not need to be restructured. The CLT program meets the current requirement of not exceeding 6 semesters in length.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[REVISION OF PROGRAM COURSE COMPETENCY STATEMENTS]

[75 MINUTES]

[GROUP DISCUSSION]

DISCUSSION	The new standards with the laboratory education accrediting body, National Accrediting Agency for Clinical Laboratory Science (NAACLS) have been approved and are available. One of the major changes to be addressed is the use of the terms Explain, Discuss and Understand in writing student learning outcomes. The terms Explain and Discuss can be used as long as the term is qualified, i. e. be specific in what is explained or discussed. The term Understand should be eliminated from use. The CLT program faculty reviewed each of the CLBT occupational courses (CLBT 1010, 1030, 1040, 1050, 1060, 1070, and 1080) and the CLBT practicum courses (CLBT 2090, 2100, 2110, 2120, 2130 and 2200) for these terms.	
CONCLUSIONS	Student learning outcomes for CLBT 1010, 1030, 1040, 1050, 1060, 1070 and 1080 did contain statements using Explain and Discuss and were revised. See attachment. Student learning outcomes in CLBT 2090, 2100, 2110, 2120, 2130 and 2200 did not use Explain, Discuss or Understand in any of the student learning outcomes and were acceptable.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[PHLT 1050]		[15 MINUTES]	[GROUP DISCUSSION]
DISCUSSION	Currently the PHLT 1050 clinical rotation is 225 clock hours. Faculty briefly discussed reducing this clinical rotation to 150 clock hours. The group discussed ASCP requirements for those students who would like to take the Phlebotomy certification exam. ASCP only requires a clinical rotation includes an 8 hour orientation in a CLIA regulated facility, and a minimum of 100 draws (venipuncture and capillary puncture).		
CONCLUSIONS	Due to a lack of time, this discussion was tabled to a later date.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[UPDATE ON APRIL 2013 CURRICULUM CHANGES]		[0 MINUTES]	[NONE]
DISCUSSION	The CLT Faculty consortium ran out of time, so this update on the curriculum changes from the April 2013 consortium meeting was tabled.		
CONCLUSIONS	CLT Faculty will be updated in an email or phone conference.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

COMMENTS / SPECIAL NOTES RESOURCE PERSONS SPECIAL NOTES	
MEETING ADJOURNED	[4/13/14 @ 3:00 pm]
MINUTES SUBMITTED BY:	[Lauren Strader, MT(ASCP) North Georgia Technical College]