

Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

FEBRUARY 14,
2013 9:30 AM

CENTRAL GEORGIA TECHNICAL COLLEGE, MACON,
GA

PROGRAM	Building and Facilities Maintenance
FACILITATOR	Kenny Adkins
SECRETARY	Kenny Adkins
ATTENDEES	Kenny Adkins, TCSG Alex Elman, Gwinnett Tech Shane Evans, Chattahoochee Tech Mike Turkington, Chattahoochee Tech

Agenda Topics

WELCOME AND INTRODUCTIONS 15 MINUTES KENNY ADKINS

DISCUSSION	This was the first meeting of the BFMT consortium. Only four colleges are authorized to teach the diploma program. Only two colleges attended the initial meeting. Hopefully, others will become more involved in the future.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

CURRICULUM UPDATE 1 HOUR KENNY ADKINS

DISCUSSION	It became apparent that not all colleges were offering the most current version of BM22, Building Maintenance Diploma. There seems to be at least three different versions in use.		
CONCLUSIONS	All colleges need to be on the same curriculum version. The current version is 201003.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Kenny Adkins to distribute the current version to all participating colleges	Kenny Adkins	April 2013	

BM22 BUILDING MAINTENANCE DIPLOMA 30 MINUTES KENNY ADKINS

DISCUSSION	Gwinnett Tech requested the ability to offer AIRC 1050: HVACR Electrical Components and Controls in lieu of BFMT 1040: Building Climate Controls. Chattahoochee Tech requested the ability to offer IDSY 1130: Industrial Wiring in lieu of ELTR 1080: Commercial Wiring I Gwinnett Tech proposed a fire suppression course be inserted into the BM22 diploma program. Chattahoochee Tech agreed.		
CONCLUSIONS	All requests were approved. The option of offering the courses above will be included in the program standards.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
TCSG to insert the optional courses into the BM22 standards	Kenny Adkins	April 2013	
Initiate a Probe to change the programs.	Kenny Adkins	April 2013	

GM41 GENERAL MAINTENANCE MECHANIC 20 MINUTES KENNY ADKINS

DISCUSSION	It was proposed that Math 1012 be removed from the GM41, General Maintenance Mechanic TCC. Any math competencies that are needed for this program can be taught in conjunction with the other program courses. IDFC 1007 was also proposed to be deleted as the course is no longer in the diploma program and all safety competencies have been incorporated into the occupational courses.		
CONCLUSIONS	Both proposals were accepted.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Initiate a Probe to change the credit hours of the program.	Kenny Adkins	April 2013	

ELECTION OF OFFICERS 10 MINUTES KENNY ADKINS

DISCUSSION	Since this is the first meeting of this consortium, IFCC officers need to be elected.		
CONCLUSIONS	Mike Turkington of Chattahoochee Tech was elected as Consortium Chair. Alex Elman of Gwinnett Tech was elected as Consortium Vice-Chair/Recorder.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None.			

[AGENDA TOPIC 6]

[TIME ALLOTTED]

[PRESENTER]

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[AGENDA TOPIC 7]

[TIME ALLOTTED]

[PRESENTER]

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[AGENDA TOPIC 8]

[TIME ALLOTTED]

[PRESENTER]

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[AGENDA TOPIC 9]		[TIME ALLOTTED]	[PRESENTER]
DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

[AGENDA TOPIC 10]		[TIME ALLOTTED]	[PRESENTER]
DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

COMMENTS / SPECIAL NOTES RESOURCE PERSONS SPECIAL NOTES	
MEETING ADJOURNED	February 14, 2013 11:45 am
MINUTES SUBMITTED BY:	Kenny Adkins, TCSG

Special Instructions

After you have completed/keyed the above information, using MS Word, Please:	
1.	<u>Name</u> and <u>save</u> the document to your PC (we suggest you use the following naming convention: <u>ProgramName.020207.doc</u> (the #s represent date of meeting)
2.	<u>Send</u> the appropriately named and saved MS Word document <u>via email</u> , as an <u>attachment</u> , with a brief note, temporarily, to: rsmedley@dtae.org
3.	Minutes should be submitted, as above outlined, within ten (10) days of the meeting

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