

Business Technology IFCC Meeting

April 24, 2018

10 a.m. – 2 p.m.

Central Georgia Technical College, Macon Campus

Facilitator Tina Jernigan, Southeastern Technical College, State Chair

Secretary Gina Stephens, Georgia Northwestern Technical College, State Vice Chair

Attendees Albany: Emma Johnson and Theresa West
Athens: Casie Bridges
Atlanta: Jeanette Miller and Bobby Sutton
Augusta: Debra DelGenio, LeAnne Lovering, Tiffany Rowe-Thomas, and Denise Walker
Central Georgia: Brendalyn Bailey, Michele Boone, Vicky Halbert, Barbara West, Carol Wolfork, Angela Wright, and Cynthia Cooper
Chattahoochee: Michelle Estes and Julie Neighbors
Coastal Pines: Summer Gowen, Melissa Hall, and Gina Walker
Columbus: Vernita Harris
Georgia Northwestern: Tonya Cochran, Brenda Lovell, Barbara Pharr, Dan Roebuck, Gina Stephens, and Karen Whitfield
Gwinnett: Rhonda Johnson
Lanier: Elizabeth Ortiz
North Georgia: Rodney Smith
Oconee Fall Line: Jacqueline Copenny, Beth Duggins, and Angela Yarbrough
Ogeechee: LeAnne Robinson
Savannah: Jeanese Riley and Stephanie Rhett
South Georgia: Teresa Jolly
Southeastern: Tina Jernigan, Karen Mountain, and Linda Whitfield
Southern Crescent: Karla Weaver and Kim Yevak
Southern Regional: Patricia Christian, Susan Davis, and Linda Lofton
West Georgia: Shirlee Ausman and Tanya Byrd-Johnson
Wiregrass Georgia: Danya Shealy and Alison Watkins
Michele Strickland, Dean, Oconee Fall Line
Karen Howard, TCSG

Welcome and Introductions

Tina Jernigan

The meeting was called to order by Tina Jernigan. Ms. Jernigan introduced herself, Karen Howard (CPS), the Business Technology Consortium Chairs, and the Business Technology Curriculum Revision Committee members.

Conclusion: The following are members of the Business Technology Revision committee. Please contact one of the members if you have revision suggestions or questions.

Tina Jernigan: tjernigan@southeasterntech.edu

Gina Stephens: gstephens@gntc.edu.

Casie Bridges: cbridges@athenstech.edu;

Rhonda Johnson: rhonda_johnson@gwinnetttech.edu;

Bobby Sutton: bsutton@atlantatech.edu;

Karla Weaver: Karla.Weaver@sctech.edu;

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Barbara Pharr: bpharr@gntc.edu;
Tonya Cochran: tcochran@gntc.edu;
Karen Whitfield: kwhitfield@gntc.edu;
Barbara West: bwest@centralgatech.edu;
Theresa West: twest@albanytech.edu;
Jeanese Riley jriley@savannahtech.edu

Action Item: Faculty with suggestions or questions regarding revisions should contact a committee member by May 30, 2018.

Approval of Minutes

Tina Jernigan

Minutes from the April 2017 meeting were reviewed. It was noted that Deanna Edwards' college was listed incorrectly and should be listed as Wiregrass. A motion was made by Debra DelGenio from Augusta Tech to approve the minutes with the correction. Teresa West from Albany Tech seconded this. The motion passed with no objections.

Accessibility and Compliance Presentations by Publishers

All TCSG colleges are working on ADA 504 and WCAG 2.0 compliance. Book publishers were invited to present information regarding their products' accessible and compliant.

Cengage's presentation covered WCAG and 504 as well as cost. Cengage is committed to accessibility and compliance. Mind Tap is an excellent resource for the hearing impaired. All materials can be used with a reader or can be obtained in pdf format for accessibility. Cengage will be rolling out their flat rates in the fall. A 6-month unlimited subscription is \$119; a year's subscription is \$179. This may be an excellent option for dual enrolled students.

McGraw Hill is committed to accessibility and compliance. They have been working with TCSG to remove faculty as the middlemen in this process. For all products, faculty will only need to contact their book representative and ask for the TCSG accessibility form.

Pearson is committed to accessibility and compliance. VPATs are available for their products. They have a plan for all courses not currently compliant. PowerPoints are WCAG compliant. They have industry-accepted badges to assist students with career placement/advancement and these have been vital in increasing enrollment and completion of courses.

Paradigm is committed to accessibility and compliance. VPATs are available for their products. They have a team willing to work with colleges as needed to address any compliance or accessibility issues. Books and materials are revised every two years and updated to the newest standards.

Conclusion: Faculty should directly contact the publisher if they have additional questions.

New Business, Q&A

Time-Writing Scale: West Georgia Tech has a modified time-writing scale that has been proposed for students with disabilities. They requested approval from the committee to proceed with this proposal.

Action Item: Faculty at West Georgia will continue their efforts with the time-writing scale and solicit input from TCSG Disabilities Coordinator.

Student Recruitment: Open discussion on marketing strategies to attract more students to the Business Technology program.

Action Item: Faculty will share their current recruitment tactics via the listserv and consult with their local marketing staff on ways to collaborate recruitment strategies.

Minutes recorded by Gina Stephens, IFCC State Vice Chair