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Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

OCTOBER 5, 2018 10:00AM-4:00PM

SOUTHEASTERN TECHNICAL COLLEGE
SWAINSBORO, GEORGIA

PROGRAM	Cosmetology – Executive Committee
FACILITATOR	Linda Hairr
SECRETARY	Jeff Shaver
ATTENDEES	Angela Mulkey – Augusta Tech, Linda Hairr – Southeastern Tech, Susan Stephens – GA Northwestern Tech, Tammy Livingston – Ga Northwestern Tech, Jeff Shaver – Ogeechee Tech, Mike Howard - TCSG

Agenda Topics

WELCOME	10:00AM-10:30AM	LINDA HAIRR
DISCUSSION	Linda welcomed everyone to the meeting and thanked them all for coming.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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READING OF MINUTES FROM LAST EXECUTIVE MEETING		10:30AM-11:00AM	LINDA HAIRR
DISCUSSION	Linda read the minutes from the last meeting.		
CONCLUSIONS	Jeff Shaver motioned to accept the minutes and Tammy Livingston seconded the motion.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DATE FOR SPRING MEETING/TOPICS DISCUSSION		11:AM-12:30PM	COSMETOLOGY EXECUTIVE COMMITTEE
DISCUSSION	Linda suggested February 7 for Continuing Education Training and February 8 for the IFCC Meeting. Mike Howard suggested those dates be tentative until he could confirm the dates with TCSG because of possible conflict. Tammy Livingston suggested Jonathan Clayburg from Marianna to possibly be one of the presenters for the February meeting. Linda discussed the possibility of Barbicide training offered by Corey Luecking from Burmax. The Committee also discussed the need for Health and Safety training.		
CONCLUSIONS	Angela Mulkey will follow up with Jonathan Clayburg from Marianna. Linda Hairr will follow up with the Burmax rep about a possible Barbicide training for the February Meeting. Angela will contact Marianna & Burmax. Linda will contact Milady about the possibility of Master Educator training for Friday.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

CONTINUING EDUCATION TOPICS		1:30PM -2:30PM	COSMETOLOGY EXECUTIVE COMMITTEE
DISCUSSION	Linda lead the discussion of the February meeting after lunch and suggested that Marianna and Burmax do a presentation on Thursday afternoon. On Friday, CE training would be conducted in the morning and after lunch to hold the IFCC meeting along with elections for open spots of the Executive Committee. Linda suggested Coastal Pines Technical College as the meeting place for the February meeting. Susan suggested we have Kay Kendricks from Georgia State Board to speak about updates or changes to the State Board. It was also discussed that we might pose 10 pre-screened questions about state board, PSI and NIC to her. Jeff Shaver also suggested making instructors aware of the Milady Master Educator Program.		
CONCLUSIONS	Linda will send out the instructions and request for possible questions for Kay Kendricks on the COSBAR list serve requesting possible questions. All questions will be screened by the Executive Committee before being presented to Ms. Kendricks. Random questions will not be allowed at the February Meeting for Ms. Kendricks. It was agreed that Coastal Pines Technical College would be our meeting place in February.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

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PSI CONCERNS

2:30PM-3:30PM

COSMETOLOGY EXECUTIVE COMMITTEE

DISCUSSION	The committee discussed contacting Lynn Thomas at PSI Exams, Inc. with some the possibility of using cosmetology instructors as proctors for the NIC Testing/Overview.	
CONCLUSIONS	Tammy Livingston will check with Lynn Thomas about using Cosmetology Instructors with the PSI.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

STATE BOARD UPDATES

3:30PM-4:00PM

COSMETOLOGY EXECUTIVE COMMITTEE

DISCUSSION	Linda Hairr shared that there is a change to the State Board Rules and Regulations concerning the length of time a student has before they are ineligible to take the NIC Test offered by PSI for State Board. The rule goes into effect July 1, 2018 and after that date students will have 48 months instead of 24 months to take the NIC Test for licensure with State Board. The committee also discussed the bad link located on the State Board Website. The link doesn't seem to work correctly.	
CONCLUSIONS	Linda will notify Kay Kendricks about the bad link on the website.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

COMMENTS / SPECIAL NOTES RESOURCE PERSONS SPECIAL NOTES	The committee also discussed the openings on the executive committee left by Kim Cutter-Williams and Kristy Henderson. Elections should be held in the spring to fill those vacancies. Susan Stephens motioned that the meeting be adjourned. Tammy Livingston seconded the motion and the meeting was adjourned.
MEETING ADJOURNED	October 5, 2018 at 4:00pm
MINUTES SUBMITTED BY:	Jeff Shaver, Ogeechee Technical College, Statesboro, Georgia

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2.	<u>Send</u> the appropriately named and saved MS Word document <u>via email</u> , as an <u>attachment</u> , to the assigned Curriculum Program Specialist at the Central Office of DTAE, Atlanta, GA.
3.	Minutes should be submitted, as above outlined, within ten (10) days of the meeting

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