



## Nurse Aide- Sharing Best Practices Session Notes (April 15<sup>th</sup>, 2020)

### Attendees

1. Sasha Kahiga-CPS, TCSG
2. Brittany Duncombe, TCSG
3. Abby Sutton, West GA Technical College
4. Sarah Worsley, West GA Technical College
5. Rebecca Alexander-VPAA, Gwinnett Technical College
6. Linsey Fielder, West GA Technical College
7. Amanda Morris-VPAA, Coastal Pines Technical College
8. Patricia Wilkina, GA Piedmont Technical College
9. Kelsie Walker, Athens Technical College
10. Benjamin Crapps, Chattahoochee Technical College
11. Katy Watson- Assistant Dean, Wiregrass GA Technical College
12. Tammy Bayto-Dean, Oconee Fall Line Technical College
13. Christy Bivins-Dean, North GA Technical College
14. Ruth Crockett, Southern Regional Technical College
15. Jennifer Colter, Coastal Pines Technical College
16. Roslynn Kuznicki, Lanier Technical College
17. Dana Malcolm, Ogeechee Technical College
18. Sara Robertson, Wiregrass GA Technical College
19. Fredia Wimsatt, Central GA Technical College
20. Ronda Arline, Southern Regional Technical College
21. Dana Roessler-Dean, Southeastern Technical College
22. Erika McDowell, Savannah Technical College
23. Rachel Taylor, North GA Technical College
24. Theresa Snagg-Dean, GA Piedmont Technical College
25. Danielle Garner, Atlanta Technical College
26. Shannon Ferdarko-Dean, West GA Technical College
27. Jannah Layton, West GA Technical College
28. Catherine McDonald, Chattahoochee Technical College
29. Kelly Duncan, Coastal Pines Technical College

- 30. Sherri McCoy, Chattahoochee Technical College
- 31. DeAnnia Clement-VPAA, Wiregrass GA Technical College
- 32. Melinda Lee, Southeastern Technical College
- 33. Kathleen Bombery-Dean, Savannah Technical College
- 34. Yvonne Durrant- Associate Dean, Gwinnett Technical College
- 35. Maxine Garnto, Southeastern Technical College
- 36. Vicky Mack, Southern Crescent Technical College

**Topic Discussion Notes**

1. TCSG Recommendations & Resources

- GVTC- Academic Continuity Webpage, <https://gvtc.tcsg.edu/deac/>
  - Provides online strategies, best practices for instructors and students, recommendations for virtual labs, and much more.
- Sasha discussed her attendance on the American Technical Education Association (ATEA) Best Practice for Going Virtual meetings and will provide any notes if they offer a session for the Nurse Aide program.
- Agencies Program Modification Spreadsheet
  - Sasha presented and explained the TCSG Health Program Clinical Hours.
  - Any communication received from a programmatic accrediting agency, or regulatory body should be sent to Sasha to ensure that the spreadsheet is updated with the most recent agency information.

Nurse Aide (Standard Program)	150	30	45		45	Department of Community Health	24		Documentation regarding adjustments to term schedule must be uploaded via the Nurse Aide Training Program Self-Service Portal located at mmis.georgia.gov. Must provide documentation to Alliant Health Solution that all approved clinical sites were contacted and documentation of a student's inability to attend was the outcome; this, and also if nursing homes will allow attendance. Must document this clinical activity to include hours completed and students working there to the State Contractor via the self-service portal. If nursing homes do not allow attendance - must conduct a minimum of 24 hours in lab using a student volunteer to perform skills in the lab.
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- The group reviewed the information presented and stated that the information listed is correct and is based on the latest communication from the Department of Community Health (DCH).
  - However, it seems that programs that are contacting DCH directly have been given other directives and additional modifications.

- Sasha stated that unless it is official correspondence from the agency addressing all programs, it will not be included within the spreadsheet.

## 2. Open Discussion

### ○ Clinical Hour Discussion

- Columbus Technical College was told that if students had clinical hours to complete, it must be completed within the clinical site.
  - A few colleges stated they were not informed of that.
- Augusta Technical College contacted Sarah Webb at the Department of Community Health (DCH) about them working with the GA Board of Nursing (GBON) to allow LPN and RN students to work as CNAs under a temporary nurse aide license.
  - The college asked DCH if this can be an option for their CNA students who needed to complete their clinical hours.
  - They were told that the students would need to request a temporary nurse aide license, and if you have a partnership with the clinical facility, those hours worked can be counted towards their clinical hours.
  - Sasha asked Ms. Story for the official communication she received from the DCH, and she will send that information to Sasha once she gets it.
- A few instructors asked about liability and the MOA not allowing students to receive compensation for clinical hours.
  - Sasha stated that she would follow up with Dr. Hornsby if TCSG will override that section within the TCSG approved MOA template.
  - As for addressing liability, Amanda Morris-VPAA noted that students could continue to participate within clinical if the site allows, as long as the student signs a waiver to attend.
  - Many of the colleges stated that their clinical sites are not accepting students for clinical because they are concern about the liability.
  - A few instructors said that the clinical sites in their area might be accepting students, but they have not received approval from their college president.

- Sasha and both VPAs informed the group that the instructors must follow the directives of their college administration to ensure they are following the correct protocol.
    - Revision of course and plans to accommodate the online format
      - Central GA Technical College
        - Utilizing Blackboard
          - Uploading You-Tube videos along with the completion of a quiz
          - Students are informed that there may be a few variations to the skills within the video, but they must follow the check-off assignments that they were given.
          - Once they can return to campus, skills workshops/seminars will be conducted to allow the students the ability to practice the skills in the lab.
        - Dean Roessler informed the group that the training manual states that the Nurse Aide program can not be offered online. She asked the group if there has been any provision to this policy.
          - Roslyn Kuznicki from Lanier Tech stated that she contacted Barbara Simmons directly, and she informed her that online assignments such as quizzes and videos could be counted as hours of completion for lecture and lab.
            - Roslynn agreed to have the communication listed within the notes.
            - The email from Ms. Simmons is as follows, Ms. Roslynn,

It was my hopes that you would call me as I am getting ready to leave the office. In response, your approved program hours are as follows:

Most Recent Approval Date :	<input type="text" value="03/18/2019"/>	<a href="#">Letter Resent/Remove</a>	Resend letter Date: 07/28/2015
Day Class :	<input checked="" type="radio"/> Yes <input type="radio"/> No	If Yes, enter Classroom Hours :	<input type="text" value="60"/> Lab Hours : <input type="text" value="45"/> Clinical Hours : <input type="text" value="30"/>
Night Class :	<input checked="" type="radio"/> Yes <input type="radio"/> No	If Yes, enter Classroom Hours :	<input type="text" value="60"/> Lab Hours : <input type="text" value="45"/> Clinical Hours : <input type="text" value="30"/>

You must complete the classroom/lab hours and reduce the clinical hours to 24. All assignments you give them at home during this time will count

as class time, but they will have to spend the same amount of time on the assigned task each day as they did in class. They can also practice their skills at home. If there is a student communication portal that has been set up for them, they can check in and you can answer any questions they may have via the discussion board, if one exist for them.

- Lanier Technical College
  - Roslynn stated that for the 24hrs of clinical hours, they are following the guidelines outlined by Ms. Simmons, such as students must complete a bed bath, occupied bed dressing and etc.
  - They've created patient scenarios for when the students are allowed to go back on campus.
  - They will be performing these tasks on one another using the patient scenarios.
  - Within the scenarios, there are at least 5 skills they must complete when caring for the patient within the scenarios.
- Dean Roessler suggested to the group to review the GA Healthcare Association website and the information pertaining to the temporary nurse aide licensures for LPN & RN students to obtain their clinical hours.
  - There are about 20 check-off skills that are listed in order for an individual to obtain temporary nurse aide licenses.
  - Dean Roessler suggested that if the CNA students could be held to those same standards, will be helpful in getting their clinical hours.
  - Dean Roessler also stated, based on the GBON conference calls, that a faculty member has to be present in order for the time they work to be counted toward clinical hours.
- Based on the discussion, Sasha asked the group once more if they have received any official communication for program modification guidance on these topics.
  - The group stated that correspondence received does not answer many of their concerns.

- Sasha informed the group that she would need to contact a contact person at DCH or Alliant to address their concerns, and who might that person be.
- The group provided Sasha with Ms. Barbara Simmon's contact information.
- The group asked Sasha to get clarification on the following items,
  - Approval for lecture and lab online instruction.
  - Approval for simulation
  - Approval for virtual lab check-offs
  - Documentation on how to calculate hours of completion for these online/virtual assignments.
  - Approval for the usage of videos to show a demonstration of skills
- The group asked Sasha if submitting a contingency plan or program forms for approval from TCSG will be permitted.
  - Sasha explained to the group that if there are any forms needed for approval of these items, DCH and Alliant will require that each program submit their own since their program submissions are outlined differently to DCH and Alliant.
- Instructors requested the following from Sasha
  - Offer monthly Sharing Best Practices Sessions
    - Preferably before the summer semester.
    - Sasha will check her May schedule and send a calendar request when available.
  - Continue sending out any communication she receives to keep them abreast of the necessary information.
  - Follow up with Ms. Simmons with Alliant and provide the group with her response.