



Dental Assisting- Sharing Best Practices Session Notes (April 9th, 2020)

Attendees

1. Sasha Kahiga-CPS, TCSG
2. Brittany Duncombe, TCSG
3. DeAnnia Clements- VPAA, Wiregrass GA Technical College
4. Cartrelle Clayton, Atlanta Technical College
5. Sharron Cook, Columbus Technical College
6. Sandi Woodward, Wiregrass GA Technical College
7. Dr. Naquilla Thomas- Dean, West GA Technical College
8. Kimberly Nolan, West GA Technical College
9. Yvonne Jenkins, Ogeechee Technical College
10. Stephanie Derfus, Savannah Technical College
11. Vanessa Goff, Lanier Technical College
12. Liza Charlton, Lanier Technical College
13. Ivy Spears, Albany Technical College
14. Nicole Sheridan, GA Northwestern Technical College
15. Kristen Buoy- Dean, Gwinnett Technical College
16. Sharon Jones, Augusta Technical College
17. Kathleen Bombery- Dean, Savannah Technical College
18. Luz Ibarra- Southern Crescent Technical College
19. Allison Patnode, GA Northwestern Technical College
20. **Owner**
21. Sharon Jones, Augusta Technical College
22. Lea Anna Harding, Gwinnett Technical College
23. **LaKizzy Green**

Topic Discussion Notes

1. TCSG Recommendations & Resources
 - GVTC- Academic Continuity Webpage, <https://gvtc.tcsg.edu/deac/>
 - Provides online strategies, best practices for instructors and students, recommendations for virtual labs, and much more.

- Students can interject with questions during the video.
- Having to move program offerings a semester down.
 - Lab offerings, if applicable, will be offering labs for smaller groups to the summer semester.
 - Clinical offerings will be moved to the Fall semester since the sites are not accepting students for the summer.
- Atlanta Technical College
 - Instructors record themselves and upload the videos within blackboard.
 - Students record themselves doing specific procedures and walk the instructor through each step.
 - Use Evolve software
 - Upon return to campus, hoping to finish the practicum portion.
 - Awaiting additional guidance from CODA on how to approach the completion of clinical and possible modifications, if applicable.
- Southern Crescent Technical College
 - Concern of students completing DENA 1350 and the expanded function duties.
 - There are no supplemental items that can be used for the students to retrieve the hands-on skills needed for completion of the lab portion.
 - Students will have to receive an “Incomplete” until college reopens.
 - Concern that it will impact their financial aid.
 - Uses YouTube videos to show students specific procedures such as Provisional Crowns
 - Created Flash Cards using Study Blue
 - <https://www.studyblue.com/>
 - Provide students with voice-over powerpoints.
- Instructors discussed “incomplete” or “in-progress” grades.
 - Albany Technical College
 - Consider using an IP “In Progress” grade for courses that have a lab portion until they can complete the lab requirement of the course.

- Directors are concern that the amount of time provided to change the I or IP grade into a final grade is not enough time.
 - Dr. Clements stated to the group that the ability to extend the time is based on each college policy, but it can be adjusted.
- GA Northwestern Technical College
 - Concern about the ALHS 1040 course requirement.
 - Senior students are unable to graduate from the program due to the ALHS 1040 course.
 - Would like to know if the course can be removed from the program standards.
 - Sasha informed that it can not and that this is not an official IFCC meeting.
 - Discussion such as these need to be held during an official IFCC meeting.
 - IFCCs meetings are postponed for now, but Sasha will ask TCSG administration if its okay to start conducting them meetings once we get back on track.
- Instructors discussed how they approach online testing with their students and minimizing their ability to use resources while taking their online examination.
 - Columbus Technical College
 - Uses the Respondus Lockdown browser
 - <https://web.respondus.com/>
 - Requires the students to put in a unique password to access the exam.
 - It won't allow them to google but can't stop them from using their phone.
 - Following the study standards of 1-minute per question depending on the type of question
 - Gwinnett Technical College
 - Plan on piloting the Respondus Lockdown browser this summer.
 - There are two versions of this software, a proctor-lockdown version, and a browser lockdown.

- Proctor version allows the students to record themselves and alerts the instructor if the student looks away from the screen.
 - The college must purchase each version.
 - Until the summer, currently, the programs are using the WebEx platform, allowing the instructor to watch the students take their exams all at one time.
 - WebEx can be use via the phone as well.
- Instructors requested the following from Sasha
 - Offer monthly Sharing Best Practices Sessions
 - Request a program director meeting as well to discuss new ideas, challenges, and experiences that they are facing.
 - Request the meeting to be held after April 13th.
 - Sasha will check her May schedule and send a calendar request when available.
 - Continue sending out any communication she receives to keep them abreast of the necessary information.