

**Electronics and Telecommunications Technology Program Webex IFCC Meeting  
January 15 @ 2:00 P.M.**

**Attendees:**

Glen Stone, Central GA; Stephanie Hitz, Central GA; Allen Harris, Coastal Pines; Lee Radney, Oconee Fall Line; Deryk Stoops, South GA; Chip Greene, Southeastern; Daniel Halstead, West GA

Purpose of the Webex IFCC meeting was to provide the faculty with an update of the program review process.

Below is a brief summary of the meeting points.

- IFCC meetings will be held in a Webex format and this was the first of what can be a number of sessions over the next year. Webex meetings will be kept to about 30-45 minutes and one primary topic of discussion.
- Provided a very brief summary of the program review process. A summary of the curriculum development meeting is on the IFCC minutes page on TCSG's website.
- In response to college feedback:
  - ELCR 1010 and ELCR 1020 not currently aligned with comparative IDSY/IDFC courses because the IDSY/IDFC program had not completed their program review process. Using comparative courses as options can be investigated later and added to the program.
  - MATH 1111 was added as an option to MATH 1012 in the Basic Electronics Skills TCC and the Electronics Technology diploma programs.
  - Added the entrance requirement "Completion of Analog Electricians Technician TCC or Instructor Approval" to the Electronics Technician TCC program.
- Presidents Council in August approved the contact hours and program content, but wanted an increase in credit hours. Only way to accomplish that was to adjust contact hours between Lecture and Lab. As a result, some courses will look heavy in Lecture and light in Lab hours. Do not be concerned with that. Look at the total contact hours per week of a course and that is the number of hours you have to teach that course. How and where you teach them is up to you. Presidents approved the new credit hours through an online vote later in August.
- The proposed curriculum was approved by the State Board at their September meeting
- The curriculum database was down for several weeks for maintenance and upgrades so it was November before we could begin entering the new curriculum into KMS. The new course and program standards are in KMS and available for you to look at. Look at the 202014 versions.
- During the preparation of the Substantive Change report to SACSCOC, the Presidents requested courses which had a change in credit hours be assigned a new course number. As a result, you will see some new course numbers (Ex: ELCR 1010 is now ELCR 1011). Course names did not change.
- Wherever possible, existing major codes were used for programs because they are already on college Approved Program List, and approved for PELL grant and the HOPE Career Grant. There are two NEW major codes: AU71 – Analog Electronics Technician TCC and EK71 – Electronics Technician TCC. You will need to contact your Dean or VPAA to complete a New Program Request. These requests can be fast-tracked so approval can happen very quickly. TCSG has requested the new major codes be included on the HOPE Career Grant list.
- ENGL 1010 – Fundamentals of English I will have the option of a new Technical Communications class being developed.

- New course standards – Please go into KMS and look at the new courses (202014 versions) and review the Course Description, Pre/Co-requisites as they may need to be updated. If you find anything that needs to be changed, send me an email.
- New program standards – Please go into KMS and look at the new program standards (202014 versions) and review the Program Description, Program Outcomes, Occupational trend, Occupational Analysis as they may need to be updated. If you find anything that needs to be changed, send me an email.
- The new programs are to be implemented Fall semester 2020 (202112 term). All current students through Spring and Summer will need a teach out plan using the current curriculum.
- I will look at scheduling another Webex in March after everyone has had an opportunity to look through the new curriculum. Was asked to continue scheduling Webex meetings on a Wednesday afternoon.
- The Webex meeting was recorded and once I receive the audio file, I plan to request it be placed on the IFCC minutes page on TCSG's website. I will let everyone know when it is available.

With no further questions or comments from the faculty, the Webex meeting was closed at 2:43 P.M.

Respectfully Submitted  
Mike Howard  
Curriculum Program Specialist  
Technical College System of Georgia