

**Industrial Systems Technology Program Webex IFCC Meeting  
December 11, 2019 @3:00 P.M.**

**Attendees:**

Jonathan Swinsburg, Athens; Neil Jones, Augusta; Chip Dixon, Augusta; Blake Murphy, Columbus; Jim McNair, Columbus; Phil Deese, South GA; Johnny Dodson, Southern Crescent

Purpose of the Webex IFCC meeting was to provide the faculty with an update of the program review process.

Below is a brief summary of the meeting points.

- IFCC meetings will be held in a Webex format and this was the first of what can be a number of sessions over the next year. Webex meetings will be kept to about 30-45 minutes and one primary topic of discussion.
- Provided a very brief summary of the program review process. A summary of the curriculum development meeting is on the IFCC minutes page on TCSG's website
- Some of the courses were re-numbered.
- Presidents Council in August approved the contact hours and program content, but wanted an increase in credit hours. Only way to accomplish that was to adjust contact hours between Lecture and Lab. As a result, some courses will look heavy in Lecture and light in Lab hours. Do not be concerned with that. Look at the total contact hours per week of a course and that is the number of hours you have to teach that course. How and where you teach them is up to you. Presidents approved the new credit hours through an online vote later in August.
- The proposed curriculum was approved by the State Board at their September meeting
- The curriculum database was down for several weeks for maintenance and upgrades so it was November before we could begin entering the new curriculum into KMS. The new course and program standards are in KMS and available for you to look at. Look at the 202014 versions.
- Wherever possible, existing major codes were used for programs because they are already on college Approved Program List, and approved for PELL grant and the HOPE Career Grant.
- New course standards – Please go into KMS and look at the new courses (202014 versions) and review the Course Description, Pre/Co-requisites as they may need to be updated. If you find anything that needs to be changed, send me an email.
- New program standards – Please go into KMS and look at the new program standards (202014 versions) and review the Program Description, Program Outcomes, Occupational Trend, Occupational Analysis as they may need to be updated. If you find anything that needs to be changed, send me an email.
- Additional Industrial Systems TCC programs using AUMF courses will be reviewed during the Automated Manufacturing program review.
- The new programs are to be implemented Fall semester 2020 (202112 term). All current students through Spring and Summer will need a teach out plan using the current curriculum.
- I will look at scheduling another Webex in March after everyone has had an opportunity to look through the new curriculum.
- The Webex meeting was recorded and once I receive the file, I plan to request it be placed on the IFCC minutes page on TCSG's website. I will let everyone know when it is available.
- One question asked during the Webex meeting was would diploma students have a choice between ENGL 1010 and the new Technical Communications class. I have talked with the Senior

Executive Director about this and the diploma curriculum will be revised to show ENGL 1010 OR the new Technical Communications class, which will be developed this spring.

With no further questions or comments from the faculty, the Webex meeting was closed at 3:32 P.M.

Respectfully Submitted  
Mike Howard  
Curriculum Program Specialist  
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