

Quick Start Guide

The Book Store Processes are very different than they have been before, so we created this guide to help you minimize the learning curve.

Step One

Create the New Term

Everything you need in one place

Login to Banner, just as you normally would. No need to go to the DTAE Menu any longer!

Navigate to the New ZXPCRET form

This is the new form that creates the new term for your Book Store Process.

Run the process

Enter your parameters and run the process to create the new term.

Process Name

Enter the process name in the Process: box and CTRL+PGDN

Parameter Values

Enter the preferred value for the 01 Term parameter and CTRL+PGDN

The screenshot shows the 'Process Submission Controls' window for 'ZXPCRET' with the following fields and sections:


- Process:** ZXPCRET (dropdown), New Qtr-Nebraska-Follett (text)
- Parameter Set:** (empty dropdown)
- Printer Control:** Printer: DATABASE (dropdown), Special Print: (text), Lines: 55, Submit Time: (text)
- Parameter Values:** A table with columns for Number, Parameters, and Values.
- Submission:** Save Parameter Set as (checkbox), Name: (text), Description: (text), Hold (radio), Submit (radio)

Number	Parameters	Values
01	Term	201512

Printer Control

Enter DATABASE in the Printer: box and CTRL+PGDN This allows you to view output

Submission

Hit F10 to Save and run the ZXPCRET process. You can also hit  to save

Don't Forget to Review the log file to make sure the process ran successfully.
Options > Review Output

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Step Three**

SFTP data files to the Book Store

Everything you need in one place

Login to Banner, just as you normally would. No need to go to the DTAE Menu any longer!!

Navigate to the New ZXPNSND form

This is the new form that sends (SFTPs) the customer.dat and balance.dat files to the Nebraska server for your Book Store Process.

Run the process

Enter your parameters and run the process to send the data files.

Process Name

Enter the process name in the Process: box and CTRL+PGDN

Parameter Values

There are no parameters for the ZXPNSND program. To continue press CTRL+PGDN

Don't forget to review the log file to make sure the process ran successfully.


Options > Review Output

The screenshot shows the 'Process Submission Controls' window for 'ZXPNSND'. The 'Process' dropdown is set to 'ZXPNSND' and the 'Parameter Set' is empty. The 'Printer Control' section has 'Printer' set to 'DATABASE', 'Special Print' is empty, 'Lines' is '55', and 'Submit Time' is empty. The 'Parameter Values' section is empty. The 'Submission' section has 'Save Parameter Set as' checked, 'Name' and 'Description' fields, and 'Hold' and 'Submit' buttons.

Printer Control

Enter DATABASE in the Printer: box and CTRL+PGDN This allows you to view output

Submission

Hit F10 to Save and run the ZXPNSND process. You can also hit  to Save

**Step Two and Three will need to be repeated each time you wish to update customers/balances to the Book Store

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Retrieving the **AR Sales** file from Nebraska

Step One**

SFTP data file from the Book Store

Everything you need in one place

Login to Banner, just as you normally would. No need to go to the DTAE Menu any longer!!

Navigate to the New ZXPNGET form

This is the new form that receives (SFTPs) the cushist.dat file from the Nebraska server for your Book Store Process.

Run the process

Enter your parameters and run the process to retrieve the AR Sales data file.

Process Name

Enter the process name in the Process: box and CTRL+PGDN

Parameter Values

There are no parameters for the ZXPNGET program. To continue press CTRL+PGDN

Don't forget to review the log file to make sure the process ran successfully.

Options > Review Output


The screenshot shows a window titled "Process Submission Controls GJAPCTL 8.8 (HYDRA_P8)". The form is divided into several sections:

- Process:** A dropdown menu showing "ZXPNGET" and a text box containing "SFTP Files From Nebraska".
- Parameter Set:** A dropdown menu.
- Printer Control:** A section with a "Printer:" dropdown set to "DATABASE", a "Special Print:" text box, "Lines: 55", and "Submit Time:" text box.
- Parameter Values:** A table with columns for "Number", "Parameters", and "Values". The "Number" column has checkboxes, and the other columns are empty.
- Submission:** A section with a "Save Parameter Set as" checkbox, "Name:" and "Description:" text boxes, "Hold" radio button, and "Submit" button.

Printer Control

Enter DATABASE in the Printer: box and CTRL+PGDN This allows you to view output

Submission

Hit F10 to Save and run the ZXPNGET process. You can also hit  to Save

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Step Two**

Process the data file from the Book Store

Everything you need in one place

Login to Banner, just as you normally would. No need to go to the DTAE Menu any longer!!

Navigate to the New ZSPNLBK form

This is the new form that processes the cushist.dat file from the Nebraska server for your Book Store Process.

Run the process

Enter your parameters and run the process to process the AR Sales data file.

Process Name

Enter the process name in the Process: box and CTRL+PGDN

Parameter Values

There are no parameters for the ZSPNLBK program. To continue press CTRL+PGDN

Don't forget to review the listing and log files for errors and data accuracy.


Options > Review Output

The screenshot shows the 'Process Submission Controls' window for the ZSPNLBK process. The window title is 'Process Submission Controls: GMAPCTL 8.8 (HYDRA_P8)'. The 'Process:' dropdown is set to 'ZSPNLBK' and the 'Parameter Set:' dropdown is empty. The 'Printer Control' section has 'Printer:' set to 'DATABASE', 'Special Print:' is empty, 'Lines:' is '55', and 'Submit Time:' is empty. The 'Parameter Values' section has a table with columns 'Number', 'Parameters', and 'Values'. The 'Submission' section at the bottom has 'Save Parameter Set as' checked, 'Name:' and 'Description:' fields, and 'Hold' and 'Submit' buttons.

Printer Control

Enter DATABASE in the Printer: box and CTRL+PGDN This allows you to view output

Submission

Hit F10 to Save and run the ZSPNLBK process. You can also hit  to Save

****Step One and Two will need to be repeated each time you wish to update Banner data from the Book Store**