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Release 8.4.5

Accounts Receivable Forms : User Profile Definition Form (TGAUPRF)

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The User Profile Definition Form identifies a user ID, indicates security for the user, identifies the user as a supervisor for cashiering purposes, and assigns the cashier to a supervisor. Security restrictions are established on this form by use of the Detail Category Code Validation Form (TTVDCAT). A user can be restricted within a category code to charges, payments or both. The Accounts Receivable module treats reversed (negative) charges as payments and reversed (negative) payments as charges. Therefore, security should be set up with this condition in mind. Security may also be established to restrict a user to any charge or any payment, regardless of category code. Each detail code is identified to a category code.

Restrictions must be established on this form and enforced globally on the Accounts Receivable Billing Control Form (TGACTRL) in order to enforce restrictions on the following forms:

TFADTEL	Account Detail Form
TFAMDET	Billing Mass Entry Detail Form
TSADTEL	Student Account Detail Form
TSASPAY	Student Payment Form
TSAAREV	Account Detail Review Form - Student
TSAMASS or TFAMASS	Billing Mass Data Entry Form
TSAMISC or TFAMISC	Miscellaneous Transaction Form
TSADETF or TFADETF	Foreign Currency Detail Form

Cashier security set up on TGAUPRF is enforced on any transaction, no matter where the transaction originates from (that is, transactions within Banner, Self-Service, and any other interfaces that have a cashier value).

The **Assign Cashiers to Supervisor Indicator** check box must be checked on the Accounts Receivable Billing Control Form (TGACTRL) prior to assigning cashiers to their supervisors on this form. Only the supervisor assigned to the cashier may make adjustments to the charge and payment information.

A cashier must be established as a supervisor on this form before supervisory functions can be performed on the following forms:

TGACREV	Cashier Session Review Form
TGACSPV	Cashier Supervisory Form
TFADTEL	Account Detail Form
TSADTEL	Student Account Detail Form
TSAAREV	Account Detail Review Form
TSAMISC or TFAMISC	Miscellaneous Transaction Form
TSADETF or TFADETF	Foreign Currency Detail Form

While on the **User ID** field, use the Search feature to search for a user ID on the User Profile Query Form (TGIUPRF).

While on the **Code** field, use the Search feature to search for a code from the Detail Charge/Payment Category Code Validation (TTVDCAT) list.

While on the **Cashier** field, use the Search feature to search for a user ID on the User Profile Query Form (TGIUPRF).