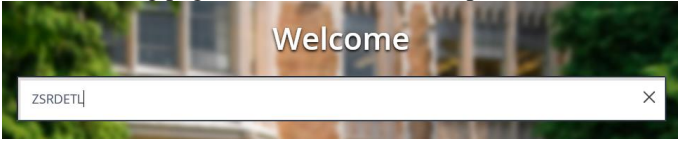


Banner 9

ZSRDETL – Accounting Detail Report

The accounting detail report was converted from the “bsrdetl” report from the DTAE/TCSG Menu and now runs from Job Submission. New changes include: the addition of a population selection, selection based on Student Type and the option to create a text file (term, detail code, and total dollar amount).

On the landing page enter ZSRDETL, then press enter.



In Process Submission select **Go**



In the Printer Control Section – Enter **Database**

Alt Page Down to go to next section or click on the down arrow at the bottom of the page.



Enter your Parameter Values. Each Parameter is defined in red.

Number *	Parameters	
01	Print Detail(Y/N)	Do you want student information or just totals? Y prints student information. The default = Y.
02	Select Detail Codes	Default is % (all detail codes). Enter up to 25 detail codes. Each detail code must be entered on a separate line with the parameter number 2. Perform Record Inserts by entering each new line with an F6.
03	Report Type(P,C,B)	Enter P to only print students (persons); enter C to only print contracts or non-persons. Enter B to print both persons and non-persons. The default = P.
04	Report Sequence(A,C)	Enter A for Alpha and C for Campus. Default = A
05	Campus Code	If processing by campus (parameter 4 = C), enter the designated campus code. This is not a multiple entry field. Only one campus code can be selected.
06	Student Type	Enter (optional) a Student Type. This is not a multiple entry field. Default = % (all student types).
07	Term Code	Enter the desired Term Code (You must only enter the term or the dates – do not enter both term/dates).
08	From Date	Enter the to and from dates you wish to extract
09	Thru Date	Enter the to and from dates you wish to extract
10	Effective/Entry Date(E/A)	If running with From/Thru dates pull activity either by (E) for Effective Date or A (Entry Date). The default = E.
11	Balance Print(A,O,N,M,R,C)	Enter (A) all accounts, (O) positive balances, (N) Negative balances, (M) accounts with Memos in TSADETL, (R) accounts with authorizations, (C) accounts with contract memos.
12	Print Detail Code Totals(Y/N)?	Enter Y to print detail code totals, N to skip totals. The default = N.
13	Print Major Code Totals(Y/N)?	Enter Y to print totals by major code, N to skip major totals. The Default = N.
14	Generate a Text File(Y/N)?	Enter Y to generate a Text file, N to skip the Text file. The format of the text file is Term Code, Detail Code, Total Dollar Amount. NOTE: Parameter 12 (Print Detail) must = Y. The default = N.
15	Selection Identifier	Population Selection 15 -18
16	Application Code	Enter the Selection ID, Application, Creator and User. All students in the given population selection will be considered. If a population selection is used, Parameters 15, 16, 17 and 18 must be filled in. Otherwise, all four parameters must be blank.
17	Creator Id	
18	User	
19	Enter Lines per Page	Enter the lines per page. The default is 55

Note:

This program summarizes by detail code the dollar amount for a specific term or date range. Students can be pulled for the following reasons:

- A – All students and/or companies
- O – Students with positive balances
- N – Students with negative balances
- M – Students with memos (from TSADETL which included any Source Code)
- R – Students with authorizations (from ROASMRY)
- C – Students with third party contract memos (from TSADETL – source code C only)

ZSRDETL report can be printed either alphabetically or alphabetically by campus. Data printed includes: Student ID, name, Level Code, Major, Detail Code and total amounts (spread across the page going to the next line) and including a student balance. Totals are optionally provided by detail code(s) and by detail codes by major(s). Note: If a text file is requested totals by detail code must also be requested.

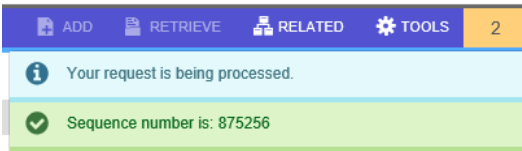
ZSRDETL generates a .log, .lis file and an optional .txt file.

After you have entered your parameters **Alt Page Down** to go to next section or click on the down arrow at the bottom of the page.

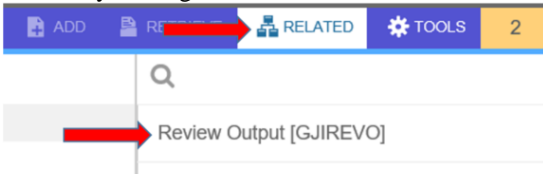


Press F10 to save or select the SAVE button at the bottom right corner to run the process.

Once the process is run you will see informational message in the top right corner of your page. It will also identify the sequence number.

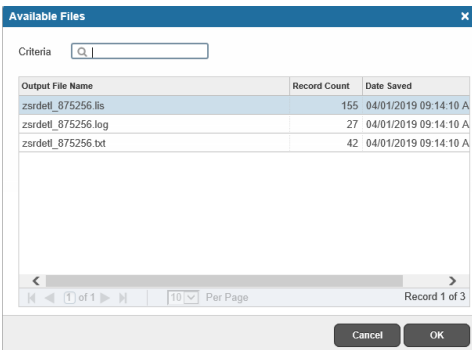
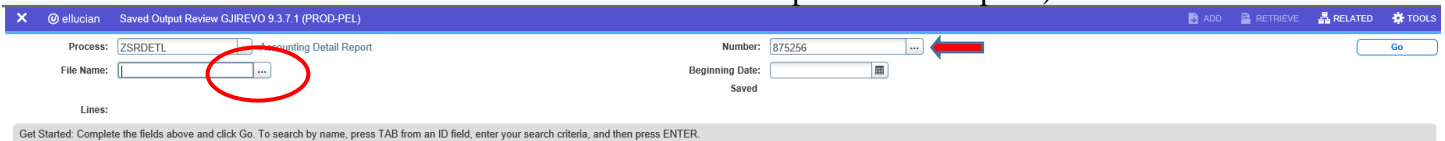


To view your .log and .lis file, click the RELATED tab at the top right of the page and then select Review Output [GJIREVO]



Click on the ... to view your .log or .lis file.

Your sequence number will be showing. (If the process is complete)



You will see your available files.

Select either your .log file, .lis file or .txt file to view.

Then click OK

Below is sample output information of your .log, .lis and .txt file.

Example of ZSRDETL.log

```

@ellucian Saved Output Review GJIREVO 9.3.7.1 (PROD-PEL)
Process: ZSRDETL Accounting Detail Report Number: 875256 File Name: zsrdetl_875256.log Beginning Date Saved: Lines: 27
* SAVED OUTPUT REVIEW
PARAMETER (1) = (UNCODE)
PARAMETER (2) = XXXXXXXX
PARAMETER (3) = 875256
PARAMETER (4) = ZSRDETL
Successfully Connected to Oracle in ZSRDETL
Version 2.0
01-APR-2019

Print Detail(Y/N) Y
Select Detail Codes ALL
Report Type(F,C,R) F
Report Sequence(A,C) A
Campus Code
Student Type
Term Code 201912
From Date
Thru Date
Effective Date
Balance Print(A,O,H,M,R,C) A
Print Detail Code Totals(Y/N) Y
Print Major Code Totals(Y/N) N
Print Text File(Y/N) Y
Selection Identifier
Application Code
Creator ID
User ID
Lines Per Page 00055
  
```

[Start Over](#)

To go back and look at the .log file, click the Start Over button on the top right hand corner of the page. You can select your lis file to review.

Example of ZSRDETL.lis file. (Top of Report) **Totals Only Report Example: Totals are summarized by detail codes. Total Cash (1%), Total Checks (2%), Total Credit Cards (3%), Total Refunds (4% plus financial aid refund codes) and total debits – credits.**

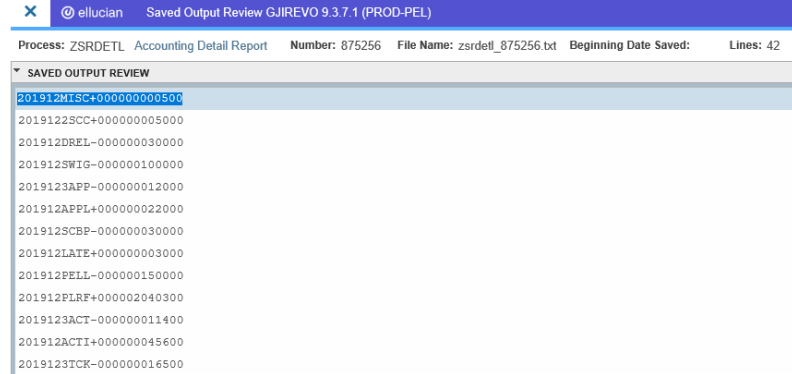
TCSG Pelican Group - PROD														
DATE:	01-APR-2019	201912										PAGE:	1	
Type:	(ALL)	ACCOUNTS RECEIVABLE DETAIL - ALPHA												
910117599	AANTS	BILLIE	50	AC13	ACTI	38.00	TCKK	55.00	MISR	39.00	INAC	7.00	TUIT	375.00
BAL	514.00													
910099529	ABRAMS	DANIEL	50	AC12	ACTI	38.00	TCKK	55.00	MISR	39.00	INAC	7.00	TUIT	675.00
BAL	814.00													
910082051	ABRAO	Angelia	50	PUN3	SWIG	500.00-	APPL	100.00	LATE	30.00	TCKK	35.00	MISR	50.00
TUIT	675.00	DWCC	.00											
BAL	390.00													

Example of ZSRDETL.txt file. (Bottom of Report) **Columns for these totals include: 1/2/3 payments, HO% payments, PE% payments, all other payments except for refunds, refunds (4% charges plus all FA refund detail codes), and the totals of payments less charges.**

995	401.00	996	60.00	997	37,687.00	998	350.00	999	900.00-
Total Cash Balance: 150.00- Total Check Balance: 625.00- Total Credit Card Balance: 1,096.20- Total Refund Balance: 51,403.00 Total Debits - Credits 55,958.00									
ACCOUNTS RECEIVABLE DETAIL - ALPHA									
Type: (ALL)									
CASH HOPE FELL SCHOLARSHIP REVENUE REFUND A / R									
991	114.00-	.00	.00	.00	.00	456.00	.00	342.00	
996	20.00-	.00	.00	.00	.00	80.00	.00	60.00	

Full Detail Report Example: The heading depicts the report type. All detail codes are summarized and totals go across the page. The level, major code and registration indicator (*) prints for each student. The second student is not registered. The student balance is included.


Example of ZSRDETL.txt file.



```
Process: ZSRDETL Accounting Detail Report Number: 875256 File Name: zsrdetl_875256.txt Beginning Date Saved: Lines: 42
SAVED OUTPUT REVIEW
201912MISC+00000000500
2019122SCC+00000005000
201912DREL-00000030000
201912SWIG-00000100000
2019123APP-00000012000
201912APPL+00000022000
201912SCBP-00000030000
201912LATE+00000003000
201912PELL-00000150000
201912PLRF+000002040300
2019123ACT-00000011400
201912ACTI+00000045600
2019123TCK-00000016500
```

To go back and look at the .log file, click the Start Over button on the top right hand corner of the page.

[Start Over](#)

If you click the X at the top left,  you will go back to Process Submission Control GJAPCTL – Process ZSRDETL.

NOTE:

Suggested uses for this report:

- Run in the “ALL” mode to capture all revenue for a given term or fiscal year.
- Run in the Negative mode to identify students who may need refunds.
- Run in the Open mode to identify students with balances.
- Run in the Memo, Contract or Authorization mode(s) to ensure all financial aid or third parties are either posted or identified for reversal prior to generating refunds.
- Run with a pop sel to identify certain revenue for certain student types, i.e. High School students.
- Run with a popsel to identify any group of students requested (certain major/classes, mini-mesters).
- Use the text file feature to pull into an Excel spreadsheet to identify receivables or potential trends (by major, etc.).