

Banner 9

ZSPEXPP – Loads Students into an Exemption or Contract

ZSPEXPP is a job-submission process that reads a Population Selection of Students and loads the Ids into either an Exemption Contract (TSAEXPT) or a Third Party Contract (TSACONT). You can not load Exemption information and Contractor information at the same time.

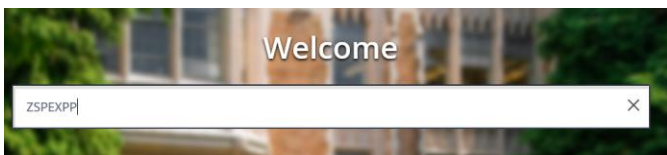
Both the Base Information and the Detail Code authorization screens of the Exemption or Contract must exist prior to loading the students into Banner (TSAEXPP or TSACONT screens).

This process provides both an audit and update feature. It is always recommended to run this first in audit and then in update. Always check your .log file for messages and/or errors.

This process is designed to minimize data entry for either TSAEXPP or TSACONT. After this process is run, TSRCBIL or TSRTBIL must be appropriately run to generate E or C type memos or to post those memos to TSAAREV. ZFRCOMT considers both E and C type memos during the commit process.

A listing will be provided showing the ID, student name and a message indicating the processing status: For example: ADDED TO EXEMPTION, ALREADY ON EXEMPTION, ON EXEMPTION AS DELETED, ADDED TO CONTRACT, ALREADY ON CONTRACT, ON CONTRACT AS DELETED. The Population Selection used will also print on the report.

On the landing page enter ZSPEXPP, then press enter.



In Process Submission select Go



In the Printer Control Section – Enter **Database**

Alt Page Down to go to next section or click on the down arrow at the bottom of the page.



Enter your Parameter Values. Each Parameter is defined in red.

Number *	Parameters
01	Term Enter the Process Term.
02	Exemption Code Enter the eight-character exemption code you want to populate. This exemption code must exist on TSAEXPT for the designated term and Exemption code. The Base Information screen and the Detail Code Authorization information must have been entered before running this process. If this field is entered, leave parameters 3, 4, and 5 blank. Those parameters are for Third Party Contracts.
03	Contract ID Enter the nine-character contract ID you want to populate. This contract ID must exist on TSACONT for the given term code (parameter 1) and contract number (parameter 4). The Base Information screen and the Detail Code authorization information must have been entered before running this process. If this field is entered, parameter 4 must also be entered. Parameter 2 must be blank.
04	Contract Number Enter the eight-character Contract Number you want to populate. You must use a number that already exists in TSACONT. If this field is entered, parameter 3 must also be entered. Parameter 2 must be blank.
05	Contract Max Enter the optional eight-character Contract Max for all students. If this field is blank, no max will be entered. If this field has a value, all students on the given contract number will receive the maximum dollar amount.
06	Selection Identifier (Selection ID, Application Code, Creator Id, and User) A Population Selection must be used. All four parameters are
07	Application Code required; only those students in the given Population Selection are considered. Do not enter just one of these parameters.
08	Creator Id
09	User


10	Update (Y/N)	Enter Y for update, N for audit. If N is entered, a report only will be produced. It is recommended to always run first in N.
11	Enter Lines per Page	Enter 55 as the default. Any value can be used in accordance with DATABASE.

20 Per Page

Note:

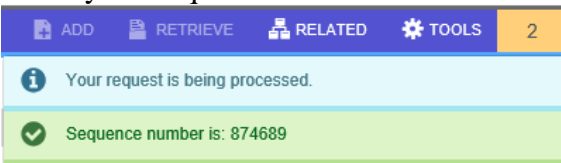
ZSPEXPP Outputs

There will be a log and lis file. They are located in /u02/jobsub/PROD/gurjobs directory on your Banner box.

After you have entered your parameters **Alt Page Down** to go to next section or click on the down arrow at the bottom of the page. 

Press F10 to save or select the SAVE button at the bottom right corner to run the process. 

Once the process is run you will see informational message in the top right corner of your page. It will also identify the sequence number.

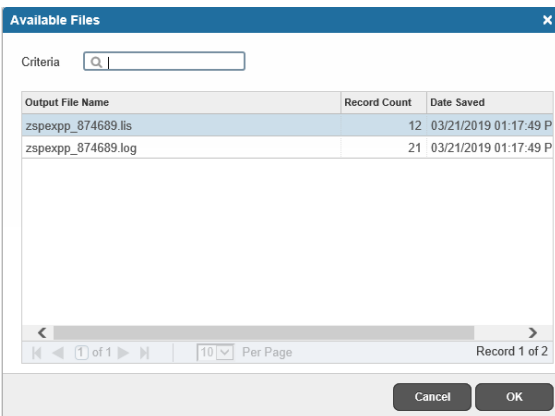
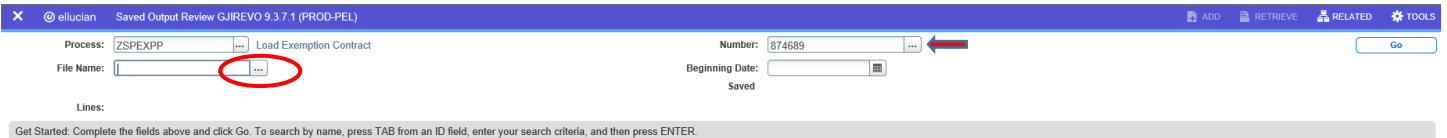


To view your .log and .lis file, click the RELATED tab at the top right of the page and then select Review Output [GJIREVO]



Click on the ... to view your .log or .lis file.

Your sequence number will be showing. (If the process is complete)



You will see your available files.

Select either your .log file or .lis file

Then click OK

Below is sample output information of your .log, and .lis file.

This example shows ZSPEXPP.log file

Process: ZSPEXPP Load Exemption Contract Number: 874689 File Name: zspexpp_874689.log Beginning Date Saved: Lines: 21

SAVED OUTPUT REVIEW

PARAMETER (1) = [TMOORE]
PARAMETER (2) = XXXXXXXX
PARAMETER (3) = 874689
PARAMETER (4) = ZSPEXPP
Successfully Connected to Oracle in ZSPEXPP
Successful run of ZSPEXPP
Version 1.2
21-MAR-2019

Process Term 201514
Exemption Code
Contract Name Grady Young Foundation, Inc.
Contract ID GYFINC
Contract Number +00000001
Contract Max Amount +000000000
Selection Identifier TM_MANUAL
Application Code AR
Creator ID TMOORE
User ID TMOORE
Update (Y/N) Y
Lines Per Page 000000055

To go back and look at the .log file, click the Start Over button on the top right hand corner of the page.

Start Over

You can select your lis file to review.

This example shows ZSPEXPP.lis file

Process: ZSPEXPP Load Exemption Contract Number: 874689 File Name: zspexpp_874689.lis Beginning Date Saved: Lines: 12


SAVED OUTPUT REVIEW

DATE: 21-MAR-2019 TCSG Pelican Group - PROD PAGE: 1

UPDATE for Term 201514 - CONTRACT GYFINC 00000001

ID	Name	FName	
910046113	Hale	Nancy	ADDED TO CONTRACT
910124501	Hall	Ben	ALREADY ON CONTRACT
910124550	Mcmanus	Chelsea	ADDED TO CONTRACT
910124551	Minni	Nikita	ADDED TO CONTRACT
910124502	Mitcham	Faye	ALREADY ON CONTRACT
910044304	Moore	Brenda	ALREADY ON CONTRACT

(Pop Sel Used
(AR, TM_MANUAL, TMOORE, TMOORE)

If you click the X at the top left,  you will go back to Process Submission Control GJAPCTL – Process ZSPEXPP.

NOTE:

ZSPEXPP

There will be a log and lis file. The lis file will be the Control Pay file which will be generated in /u02/jobsub/PROD/gurjobs directory on your Banner box.