

Banner 9

ZSPCPR3 – Generates a Controlled Payment file from a TCSG Check Register (SunTrust Bank)

Prior to running ZSPCPR3, you must establish Control Pay processing with your bank. The file is a 240- character Fixed format (Rev: 06/27/2006) with the 6 digit year Issue Date (MMDDYY). This program produces a header, detail (each check), batch trailer and a file trailer.

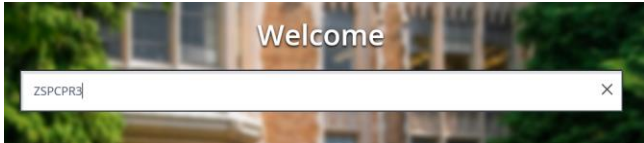
Secondly, you must set up your banking information in GXR BANK. This is a one-time set up. Refer to the ACH procedure for setting up the Bank Code and the Bank Name in Banner.

For Technical Support Staff

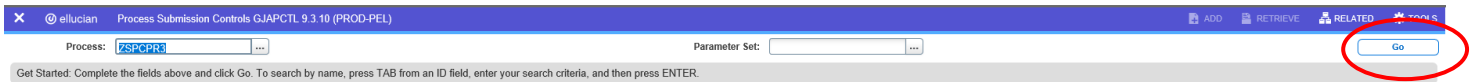
If Class Updating - Each user must have maintenance access to the object ZSPCPR3. Give BAN_DEFAULT_M on ZSPCPR3 to BAN_ARSUPER.

If USER ID Updating - Each user must have maintenance access to the object ZSPCPR3. Give BAN_DEFAULT_M on ZSPCPR3 to the Banner user needing access to this process.

On the landing page enter ZSPCPR3, then press enter.



In Process Submission select **Go**

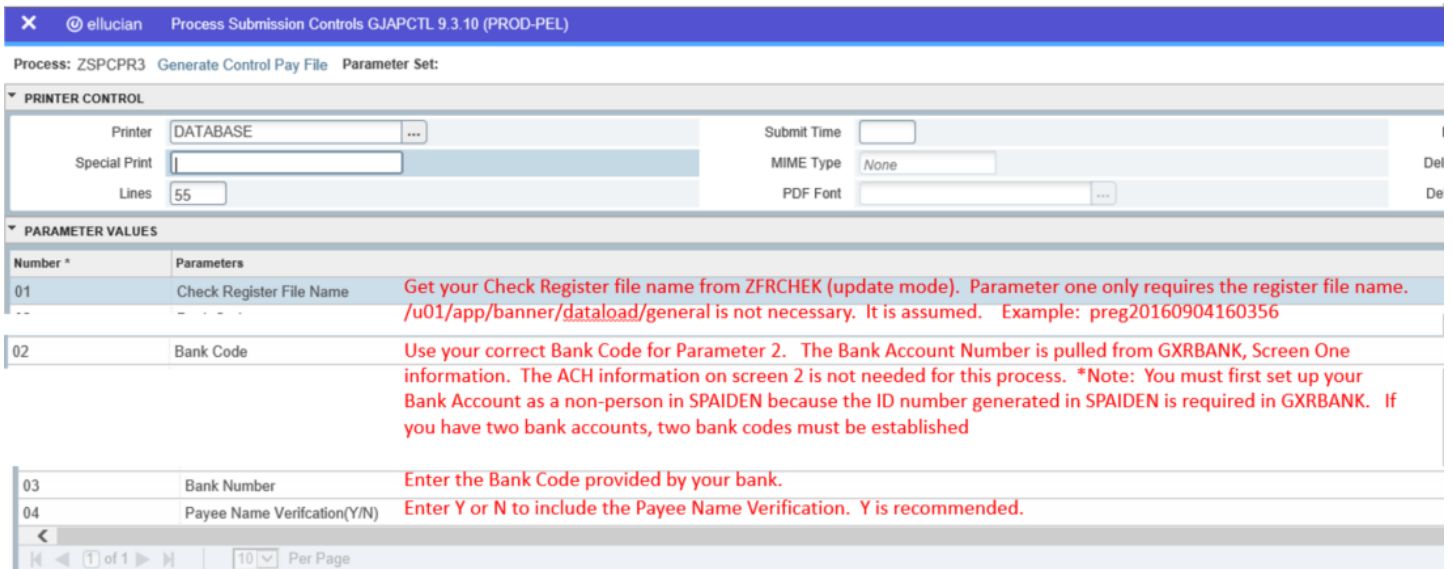


In the Printer Control Section – Enter **Database**

Alt Page Down to go to next section or click on the down arrow at the bottom of the page.



Enter your Parameter Values. Each Parameter is defined in red.



Process: ZSPCPR3 Generate Control Pay File Parameter Set:

PRINTER CONTROL

Printer	DATABASE	Submit Time	
Special Print		MIME Type	None
Lines	55	PDF Font	

PARAMETER VALUES

Number *	Parameters	
01	Check Register File Name	Get your Check Register file name from ZFRCHK (update mode). Parameter one only requires the register file name. /u01/app/banner/dataload/general is not necessary. It is assumed. Example: preg20160904160356
02	Bank Code	Use your correct Bank Code for Parameter 2. The Bank Account Number is pulled from GXR BANK, Screen One information. The ACH information on screen 2 is not needed for this process. *Note: You must first set up your Bank Account as a non-person in SPAIDEN because the ID number generated in SPAIDEN is required in GXR BANK. If you have two bank accounts, two bank codes must be established
03	Bank Number	Enter the Bank Code provided by your bank.
04	Payee Name Verification(Y/N)	Enter Y or N to include the Payee Name Verification. Y is recommended.

10 Per Page

Note:

ZSPCPR3 Outputs

There will be a log and lis file. The lis file will be the Control Pay file which will be generated in /u02/jobsub/PROD/gurjobs directory on your Banner box.

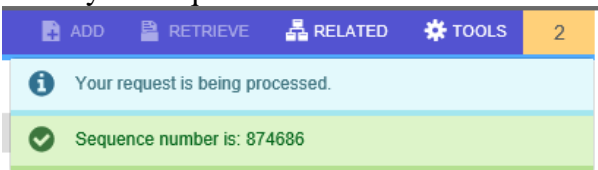
Your .log file should be reviewed first to make sure there are no errors. Verify your Bank Name in the .log file.

Your .lis file is your Control Pay file. Using 'DATABASE', bring this file to your desktop. There is no need to convert this file in Excel.

After you have entered your parameters **Alt Page Down** to go to next section or click on the down arrow at the bottom of the page. 

Press F10 to save or select the SAVE button at the bottom right corner to run the process. 

Once the process is run you will see informational message in the top right corner of your page. It will also identify the sequence number.

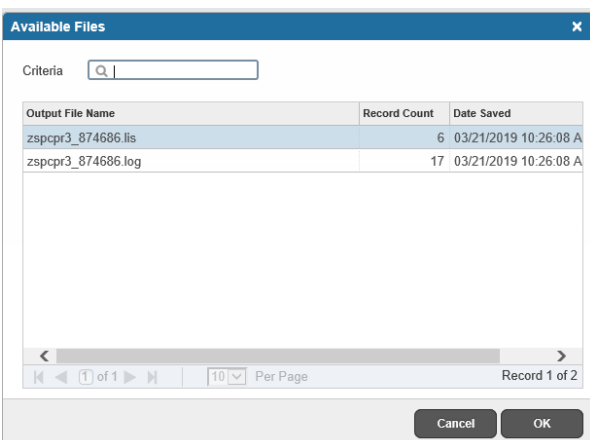
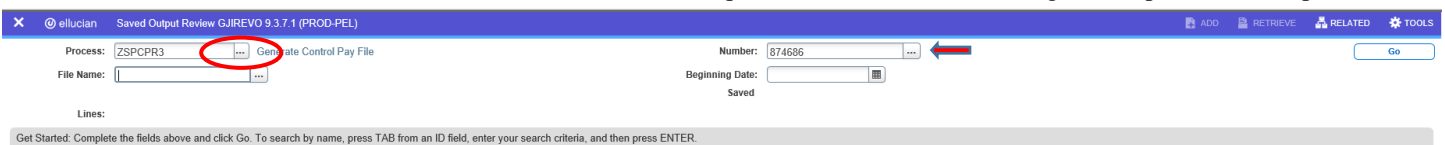


To view your .log and .lis file, click the RELATED tab at the top right of the page and then select Review Output [GJIREVO]



Click on the ... to view your .log or .lis file.

Your sequence number will be showing. (If the process is complete)



You will see your available files.

Select either your .log file or .lis file

Then click OK

Below is sample output information of your .log, and .lis file.

This example shows ZSPCPR3.log file

Process: ZSPCPR3 Generate Control Pay File Number: 874686 File Name: zspcpr3_874686.log Beginning Date Saved: Lines: 17

SAVED OUTPUT REVIEW

PARAMETER (1) = [TMOORE]
PARAMETER (2) = XXXXXXXX
PARAMETER (3) = 874686
PARAMETER (4) = ZSPCPR3

Successfully Connected to Oracle in ZSPCPR3
*** Using ACH Bank Account 01
Bank Name REGIONS OPERATING
Program: ZSPCPR3 Version 2.0

21-MAR-2019
preg20180831110443

Total Checks: 0000003
Records written: 0000006
Difference should always be 3

Connected.

20 Per Page

To go back and look at the .log file, click the Start Over button on the top right hand corner of the page.

[Start Over](#)

You can select your lis file to review.


This example shows ZSPCPR3.lis file

Process: ZSPCPR3 Generate Control Pay File Number: 874686 File Name: zspcpr3_874686.lis Beginning Date Saved: Lines: 6

SAVED OUTPUT REVIEW

*0064401880520000000000259083118			
*1064401880520000H000600000035000910124549	111111111		*6164401880520000H000600000035000Kristy D Lone
*1064401880520000000610000008000910102961	111111111		*6164401880520000000610000008000RUBY K ASHTON
*10644018805200000006200000065500910124549	111111111		*61644018805200000006200000065500Kristy D Lone
*986440188052999999998010000000500000180500			
*996440188052999999999010000000600000180500			

10 Per Page

If you click the X at the top left,  you will go back to Process Submission Control GJAPCTL – Process ZSPCPR3.

NOTE:

ZSPCPR3

There will be a log and lis file. The lis file will be the Control Pay file which will be generated in /u02/jobsub/PROD/gurjobs directory on your Banner box.

Get your Check Register file name from ZFRCHEK (update mode). Parameter one only requires the register file name. /u01/app/banner/dataload/general is not necessary. It is assumed.

Use your correct Bank Code for Parameter 2. The Bank Account Number is pulled from GXR BANK, Screen One information. The ACH information on screen 2 is not needed for this process. *Note: You must first set up your Bank Account as a non-person in SPAIDEN because the ID number generated in SPAIDEN is required in GXR BANK. If you have two bank accounts, two bank codes must be established. Enter the Bank Code provided by your bank. Also, enter Y or N to include the Payee Name Verification. Y is recommended.

Your .log file should be reviewed first to make sure there are no errors. Verify your Bank Name in the .log file.

Your .lis file is your Control Pay file. Using 'DATABASE', bring this file to your desktop. There is no need to convert this file in Excel.

Account Batch Header Record

BGN/END	FIELD NAME	FORMAT	INFORMATION
01-03	Transaction Code	x (03)	Value = *00
04-13	Account Number	9 (10)	Numeric
14-23	Serial Number	9 (10)	Value = 0000000000
24-26	Bank Number	9 (03)	Numeric ^A
27-32	Issue Date	9 (06)	Numeric, Format: MMDDYY
33-240		X(208)	Value = Spaces

^AThis field is the three-digit numeric bank number. The actual number will be provided by the Treasury Management Officer.

TECHNICAL INFORMATION

The record contains two hundred and forty (240) characters and is to be blocked at 113 records per block (27120 characters).

This information applies to all subsequent file record types outlined in this section.

Account Detail Record (Issue Item) with Payee Name

BGN/END	FIELD NAME	FORMAT	INFORMATION
01-03	Transaction Code	X (03)	Value = *10
04-13	Account Number	9 (10)	Numeric
14-23	Check Serial Number	9 (10)	Numeric
24-34	Check Amount	9 (9)V99	Numeric
35-49	Additional Info	X (15)	Left justified (optional)
50-58	Funding Source	9 (09)	Numeric, Default: 11111111 ^A Format: ABBBBBBB ^B
59-80		X(22)	Value = Spaces
81-83	Transaction Code	X(03)	Value = *61
84-93	Account Number	9(10)	Numeric
94-103	Check Serial Number	9(10)	Numeric
104-114	Check Amount	9(9)V99	Numeric
115-154	Payee Name	X(40)	Left justified
155 - 160		X(6)	Value = Spaces
161-163	Transaction Code	X(03)	Value = *62
164-173	Account Number	9(10)	Numeric
174-183	Check Serial Number	9(10)	Numeric
184-194	Check Amount	9(9)V99	Numeric
195-234	Payee Name	X(40)	Left justified
235 - 240		X(6)	Value = Spaces

Account Batch Trailer Record

BGN/END	FIELD NAME	FORMAT	INFORMATION
01-03	Transaction Code	x (03)	Value = *98
04-13	Account Number	9 (10)	^A
14-23	Serial Number	9 (10)	Value = 9999999998
24-25	Number Batches	99	Value = 01
26-34	Number Items	9 (09)	^B
35-45	Amount Items	9 (9)v99	^C
46-240		X(195)	Value = Spaces

NOTE: A Batch is considered to be all records from the Account Batch Header Record (TC = *00) through the Account Batch Trailer Record (TC = *98).

^A This value must be the same account number as in the Account Header Record (TC = *00)

^B This value is the number of records for account includes the header and trailer records (TC = *00 and *98)

^C This value is the amount of all 'issue' records for account (TC = *10, position 24-34). The amount fields in the *61 and *62 tran. codes are informational and are NOT included in this value.

File Trailer Record

BGN/END	FIELD NAME	FORMAT	INFORMATION
01-03	Transaction Code	X (03)	Value = *99
04-13	Account Number	9 (10)	^A
14-23	Serial Number	9 (10)	Value = 9999999999
24-25	Number Batches	99	Numeric, the number of *00 records on file
26-34	Number Items	9 (09)	^B
35-45	Amount Items	9 (9)v99	^C
46-240		X(195)	Value = Spaces

^A The value is the same account number as in the Account Header Record (TC = *00)

^B The value is the number of ALL records on file; includes ALL *00, *98, and *99

^C This value is the amount of all 'issue' records for the file (TC = *10 position 24-34) The amount fields in the *61 and *62 tran. codes are informational and are NOT included in this value.