

Banner 9

ZSPARP5 – Generates a Positive Pay file from a TCSG Check Register (Wells Fargo Bank)

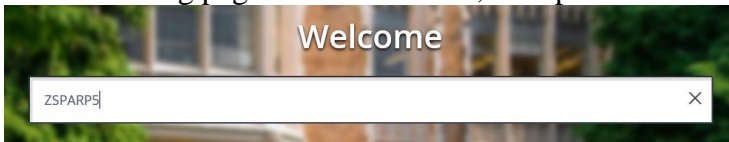
Prior to running ZSPARP5, you must establish Positive Pay processing with your bank. There may be different Positive Pay formats. This process is using the April 2011, Wells Fargo ARP Standard File –15 Digit Account Input Format Specification. The file will be sent via sftp process. The file is 85 character Fixed format with the 6 digit year Issue Date (mmddyy. See below. Secondly, you must set up your banking information in GXR BANK. This is a one-time set up. Refer to the ACH documentation for setting up the Bank Code and the Bank Name in Banner.

For Technical Support Staff

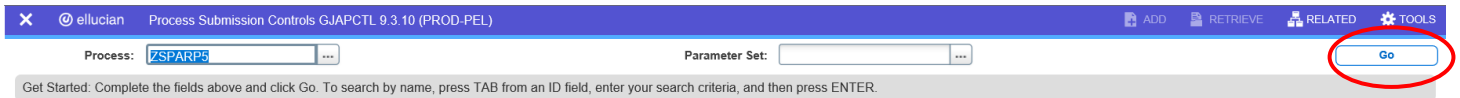
If Class Updating - Each user must have maintenance access to the object ZSPARP5. Give BAN_DEFAULT_M on ZSPARP5 to BAN_ARBASIC_C.

If USER ID Updating - Each user must have maintenance access to the object ZSPARP5. Give BAN_DEFAULT_M on ZSPARP5 to the Banner user needing access to this report.

On the landing page enter ZSPARP5, then press enter.



In Process Submission select Go

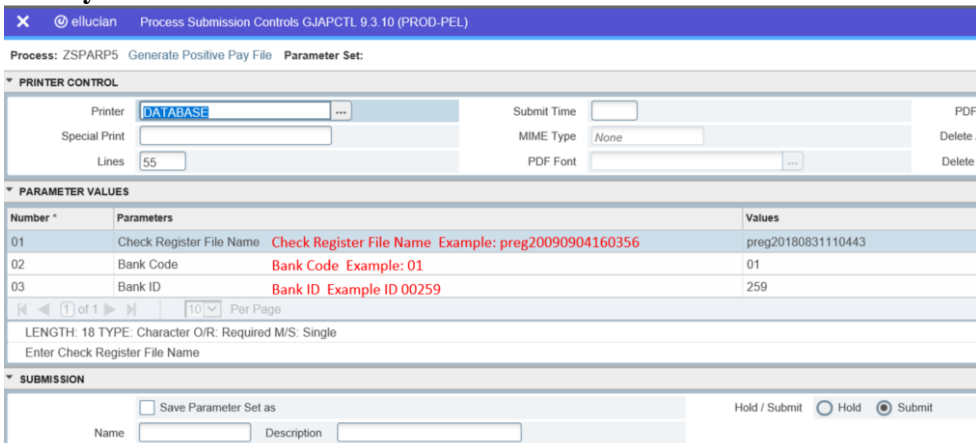


In the Printer Control Section – Enter **Database**

Alt Page Down to go to next section or click on the down arrow at the bottom of the page.



Enter your Parameter Values. Each Parameter is defined in red.

A screenshot of the Banner 9 "Parameter Values" screen. The "Process" is "ZSPARP5" and the "Parameter Set" is "Generate Positive Pay File". The "PRINTER CONTROL" section includes fields for Printer (set to "DATABASE"), Special Print, Lines (55), Submit Time, MIME Type (None), and PDF Font. The "PARAMETER VALUES" section is a table with 3 rows:

Number	Parameters	Values
01	Check Register File Name Check Register File Name Example: preg20090904160356	preg20180831110443
02	Bank Code Bank Code Example: 01	01
03	Bank ID Bank ID Example ID 00259	259

Below the table, there are fields for "LENGTH: 18 TYPE: Character O/R: Required M/S: Single" and "Enter Check Register File Name". The "SUBMISSION" section has a "Save Parameter Set as" checkbox and "Hold / Submit" radio buttons (with "Submit" selected).

Note:

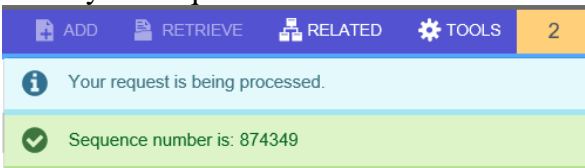
Parameter 3, will be used in the Positive Pay file for Wells Fargo.

1. There will be a LOG and LIS file. The LIS file will be the ARP reconciliation file.
2. Get your Check Register file name from ZFRCHEK (update mode). Parameter one only requires the register file name. /u01/app/banner/dataload/general is not necessary. It is assumed.
3. Use your correct Bank Code for Parameter 2. The Bank Account Number is pulled from GXR BANK, Screen One information. The ACH information on screen 2 is not needed for this process. *Note: You must first set up your Bank Account as a non-person in SPAIDEN because the ID number generated in SPAIDEN is required in GXR BANK.
4. This process creates a ZSPARP5_lis and ZSPARP5_log file. Your .log file should be reviewed first to make sure there are no errors. Verify your Bank Name in the .log file.
5. Your .lis file is your Positive Pay file. Using 'DATABASE', bring this file to your desktop.

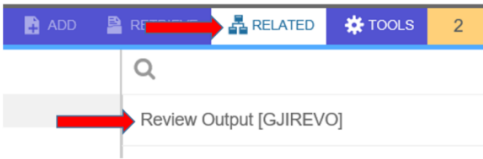
After you have entered your parameters **Alt Page Down** to go to next section or click on the down arrow at the bottom of the page. 

Press F10 to save or select the SAVE button at the bottom right corner to run the process. 

Once the process is run you will see informational message in the top right corner of your page. It will also identify the sequence number.

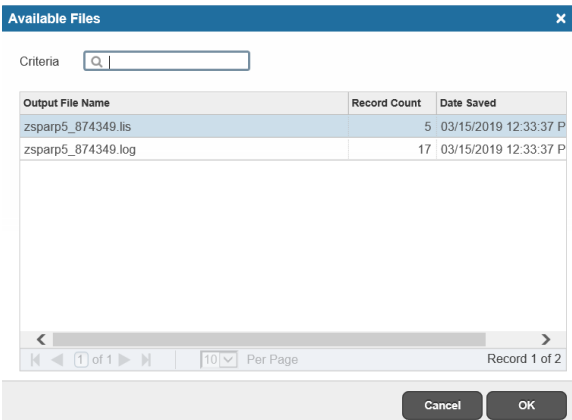
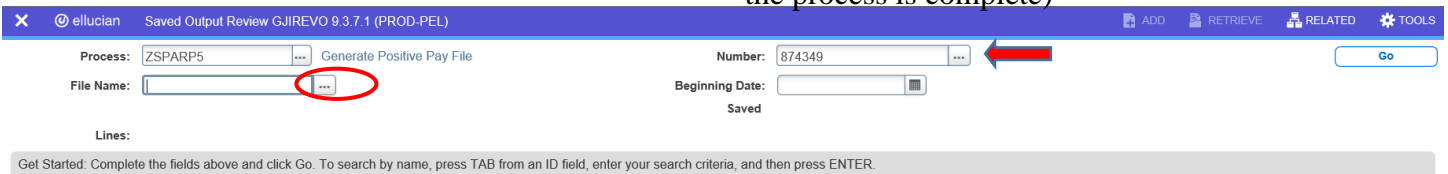


To view your .log and .lis file, click the RELATED tab at the top right of the page and then select Review Output [GJIREVO]



Click on the ... to view your .log or .lis file.

Your sequence number will be showing. (If the process is complete)



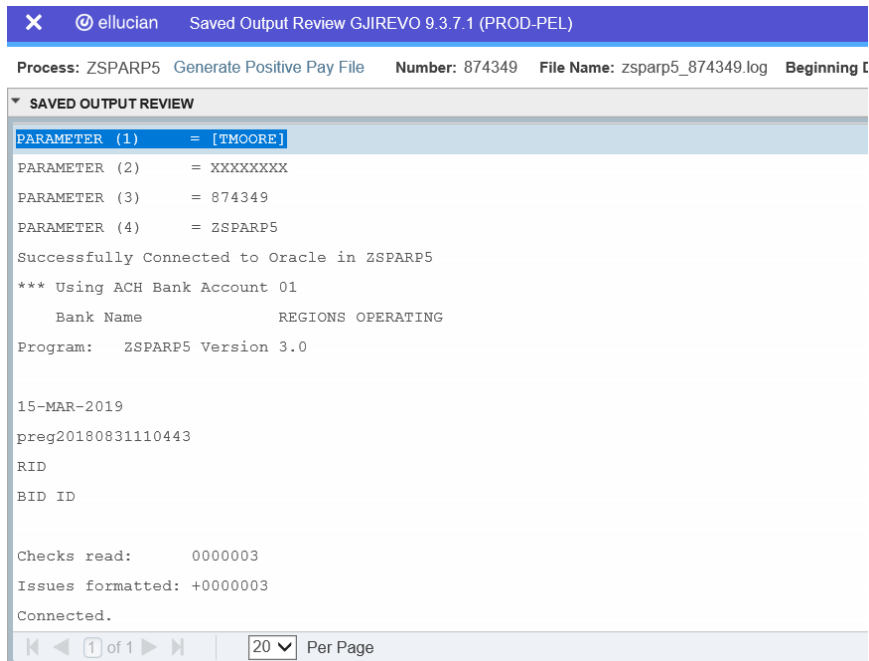
You will see your available files.

Select either your .lis file or .log to view.

Then click OK 

Below is sample output information of your .lis and .log file.

This example below shows ZSPARP5.log file

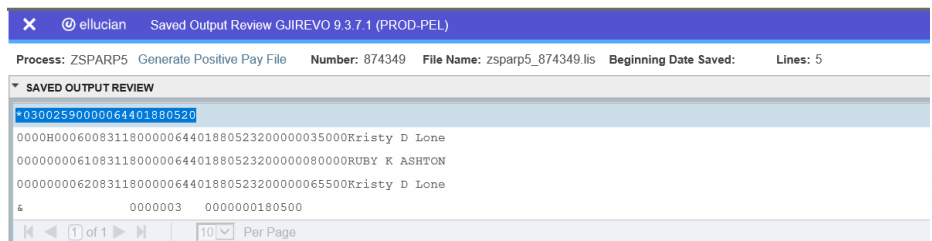



To go back and look at the .log file, click the Start Over button on the top right hand corner of the page.



You can select your lis file to review.

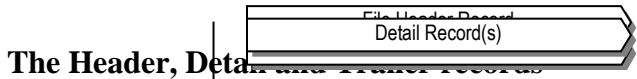
This example below shows ZSPARP5.lis file



If you click the X at the top left,  you will go back to Process Submission Control GJAPCTL – Process ZSPARP5.

Note:

```
*03002590020000XXXXXXXXX0
00000010010228020020000XXXXXXXXX3200000026420MARY MOORE
00000010020228020020000XXXXXXXXX3200000005624JAMES SMART
00000010030228020020000XXXXXXXXX3700000084520DEREK HOWELL
00000010040106020020000XXXXXXXXX4300000000000ETHEL LEE
&                                00004    0000116564
```



The Header, Detail

```
030002590020000XXXXXXXXX0
-----1-----2-----
1 2 3 4 5 6 7 8 9 0 1 2 3 # 4 5 6 7 8 9 0 1 2 3 4
```

There should be only one File Header record per file.

Sample Data	*03	00259	002000XXXXXXXX	0
Field Name	*03	Bank ID	Account Number	File Status
Field Position	1-3	4-8	9-23	24
Description	Always *03	Bank ID provided by Wells Fargo. Right-justified, zero-filled, numeric	Right-justified, zero-filled, numeric	Always zero

There should be only one Detail Record for each check issued. Each Detail Record must be in the same format and contain an account number.

00000010010228020020000XXXXXXXX3200000026420MARY MOORE

-----1-----2-----3-----4-----5-----6-----7-----8
 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0

Sample Data	0000001001	022802	002000XXXXXXXX	320	0000026420	MARY MOORE	
Field Name	Check Serial No.	Issue Date	Account Number	Transaction Code	Amount	Additional Data/Payee Information	Unused
Field Position	1-10	11-16	17-31	32-34	35-44	45-84 (or 45-164)**	85 or 165
Description	Right-justified, zero-filled, numeric. (Each Serial Number must be unique.)	Format MMDDYY. Note: Issue Date can be all zeros for stop payment transaction codes	Wells Fargo Account Number, right justified, zero filled, numeric.	Transaction code (See Transaction Code Table)	Format (\$\$\$\$\$\$cc). Right-justified, zero-filled, numeric	Left-justified alphanumeric. May contain special characters. Payee Validation Notes: If using the Payee Validation service, Payee information MUST match check issue payee information exactly. (Do not use carriage returns between payee names.) Your payee name does not end until the <i>beginning</i> of your legal street or P.O. Box number. (There is no need to include your city/state in your issue file.) OR Authorize the bank to read your first line only of your payee validation check.	Space. Note: 165 used if sending expanded Payee information

&-----1-----2-----3-----4-----5-----6-----7-----8
 00004 0000116564
 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0

Sample Data	&		000004		000000116564	
Field Name	&	Spaces	Detail Record Count	Spaces	Total Amount	Unused
Field Position	1	2-15	16-22	23-25	26-38	39-85 or 165
Description	Always &	14 spaces	Total count of detail records. Right-justified, zero-filled, numeric	3 spaces	Total dollar amount of detail records. Format (\$\$\$\$\$\$cc). Right-justified, zero-filled, numeric	Spaces

Transaction Code Table	* Note Regarding Cancel (370) and Void (430) Transaction Codes: Wells Fargo treats Void and Cancel codes differently. Cancel is used to delete an outstanding issue entry. Cancel transactions can be submitted either with or without a dollar amount, however a register entry must be on file to avoid rejected transactions. Void signifies that a check has been destroyed and <u>will not be issued</u> (does not include a dollar amount). Void transactions must be zero	**Note for Payee Validation Service: Wells Fargo can support up to 120 characters of additional data (payee information). Your system must support 160 byte records. The Additional Data field of the Detail record must be expanded
<ul style="list-style-type: none"> 320 Check Register 370* Cancelled Register with Dollar Amount 430* Void Register with Zero Amount 525 Delete Issue Notices Not Received (INNRs) 620 Stop Payment Request 630 Release Stop Payment (Cancellation) 640 Stop Payment Renewal Cancellation 		