

# Banner 9

## ZSPACCD – Generate/Reverse Specific Detail Codes

**ZSPACCD (Job Submission) process reads a Population Selection that assists with generating and reversing a specific detail code for a given term. This process works for both payment and charge detail codes.**

If the action is C (Create), the population selection is read and LATE fees (for example) are created for each student in the population selection, based on the term code. If the action is R (Reverse), the population is read and fees for the given term and the specific detail code are reversed.

The dollar amount used for the fee will be retrieved from form TSADETC, amount. If that field is blank, \$0.00 (zero) will be used. Always run this process in audit before running it in update mode.

On the landing page enter ZSPACCD, then press enter.



In Process Submission select **Go**



In the Printer Control Section – Enter **Database**

**Alt Page Down** to go to next section or click on the down arrow at the bottom of the page.





**Enter your Parameter Values.** Each Parameter is defined in red.

Number *	Parameters	Description
01	Process Term	Enter the Process Term Code. If this value is not a valid term, the program will not run. Only a .log file will be generated.
02	Selection Identifier	All four of these values must be entered. (Selection Identifier, Application Code, Creator Id, and User Id) All students in the population selection will either generate or reverse the specified fee. If the action code is R (Reverse), the total dollar amount of the fee will be reversed.
03	Application Code	
04	Creator Id	
05	User Id	
06	Create/Reverse (C/R)	Enter C to create fees. Enter R to reverse fees. If this value is not C or R, the program will not run. Only a .log file will be generated
07	Detail Code	Enter the detail code you wish to generate or reverse.
08	Update (Y/N)	Enter N for audit mode. Enter Y to update. Always run first in audit mode and check your <u>lis</u> file and log file before updating. If a valid other than Y or N is entered, the process defaults to N.
09	Enter Lines per Page	This parameter defaults to 55 but can be changed

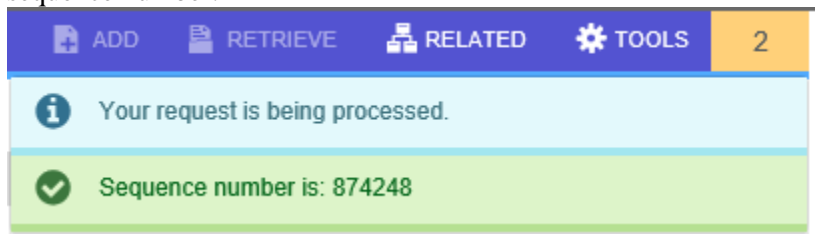
**Note:**

ZSPACCD is run with a population selection. This process can be run in audit and update modes. It is recommended that you run the process first in Audit Mode to review and verify your data before running in Update Mode. This process will produce a .lis and .log file.

After you have entered your parameters **Alt Page Down** to go to next section or click on the down arrow at the bottom of the page. 

Press F10 to save or select the SAVE button at the bottom right corner to run the process. 

Once the process is run you will see informational message in the top right corner of your page. It will also identify the sequence number.

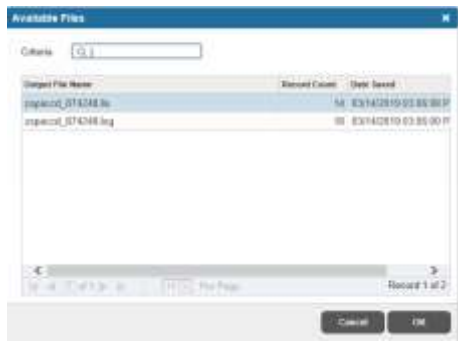


To view your .log and .lis file, click the RELATED tab at the top right of the page and then select Review Output [GJIREVO]



Click on the ... to view your .log or .lis file.

Your sequence number will be showing. (If the process is complete)



You will see your available files.

Select either your .lis file or .log to view.

Then click OK

Below is sample output information of your .lis and .log file.

This example below shows ZSPACCD.log file

The screenshot shows a window titled "Saved Output Review GJREVO 9.3.7.1 (PROD-PEL)". The process is ZSPACCD, generated from Fee, with Number 874250 and File Name zspaccd\_874250.log. The log content includes: "PARAMETER (1) = 80000000", "PARAMETER (2) = 874250", "PARAMETER (3) = 874250", "PARAMETER (4) = 874250", "Successfully Connected to Oracle in ESPACE", "Successful run of ZSPACCD", "Version 1.3", "18-MAR-2019", and a list of student records with columns: Term Code (201812), Selection Identifier (TH\_MARSHAL), Application Code (88), Create ID (THOORE), Term ID (THOORE), Detail Code (APPL), Create/Reverse (C,R) (C), Update (Y/N) (Y), and Lines Per Page (10000000).

To go back and look at the .log file, click the Start Over button on the top right hand corner of the page.

[Start Over](#)


You can select your lis file to review.

This example below shows ZSPACCD.lis file

The screenshot shows a window titled "Saved Output Review GJREVO 9.3.7.1 (PROD-PEL)". The process is ZSPACCD, generated from Reverse Fee, with Number 874250 and File Name zspaccd\_874250.lis. The log content includes: "DATE 18-MAR-2019 20:11:12", "TERM Selection Group = THOOR", "PAGE: 1", a table of student records, and summary statistics.

STUDENT ID	NAME	MA	APP	AMOUNT	STATUS
81094318	Halle	MAGE	APPL	100.00	APPL ADDED
810124001	Hall	Ben	APPL	100.00	APPL ADDED
810124550	Hermanne	Chales	APPL	100.00	APPL ADDED
810124581	Hindl	Hilke	APPL	100.00	APPL ADDED
810124802	Hindman	Faye	APPL	100.00	APPL ADDED

TOTAL IN POPULATION SELECTION 5  
\* TOTAL FEES CREATED \* 5  
\* TOTAL AMOUNT FEES CREATED \* 500.00

If you click the X at the top left,  you will go back to Process Submission Control GJAPCTL – Process ZSPACCD.

**Note:**

### ZSPACCD Processing

ZSPACCD reads the population selection. In the C (create) mode for each student, the specified fee is created. No edits are performed. If the population selection has 100 students, 100 fees will be generated.

In the R (reverse) mode, the population selection is read and the fee(s) are reversed if the student has existing fees for the given term.

The report will show the date, term, student's name, MA telephone number, the specific fee and dollar amount. Total counts and dollar amounts are provided at the end of the report. In the C mode, the population selection used will print.

**NOTE: If using this process for emergency refund reversals, you will have to make sure that the original charge box is not checked on TSAAREV once the reversal has been placed on the students account. If the original charge box is checked, could cause issues with your Financial Aid Offices R2T4 calculations. To remove the check box, you will either have to go manually on TSAAREV and uncheck the boxes, or these boxes will have to be unchecked via a SQL script. Since this is usually only done in emergency situations for large numbers of students, unchecking the boxes via SQL will probably be best.**

## **Version Additions:**

### **V1.2 – October 2015**

Additional logic was added to look at the charges being created/reversed checking the detail code.

If the detail code is marked as an institutional charge on TSADETC and the original term cut-off date on SOATERM for the processing term is  $\geq$  the date you are running the process, the charge will be marked as an original charge on TSAAREV.

If charge is not marked as an institutional charge on TSADETC, it will not be marked as an original charge on TSAAREV even if it falls within the cutoff date.

### **V1.3 – March 2016**

Added overall dollar amount totals for fees created/reversed in either update or audit modes.

### **V1.4 – July 2017**

Updated program to also create/reverse detail code for payment fees.