Job Title: Groundskeeper                                      Job Code: 30520

JOB SUMMARY

The Groundskeeper is responsible for performing technical duties in the maintenance of campus grounds.

MAJOR DUTIES

Assesses campus grounds for maintenance needs;
Follows planned designs to determine where to plan or lay sod;
Mows grass and trims weeds;
Operates large power lawn mowers, edges, hand tools, and large vehicles associated with ground maintenance and landscaping activities;
Plants seeds, bulbs, foliage and applies mulch for protection, using gardening tools;
Places pine straw; mulches beds around trees and buildings;
Apply herbicides and pesticides;
Treats grounds for mosquitoes, fire ants, and other insects;
Maintains grounds maintenance equipment;
Collects trash and debris for disposal;
Shovels and removes snow and ice from designated areas such as roofs, sidewalks, and entryways as required;
Assists in the maintenance of parking lots and other surfaces including asphalt repairs;
Provides preventative maintenance to grounds areas.

COMPETENCIES

Knowledge of grounds keeping and simple horticulture practices
Knowledge of the operation, maintenance and repair of grounds maintenance equipment
Skill in the operation of assigned vehicles and equipment
Skill in the analysis of problems and the implementation of solutions
Oral and written communication skills
Ability to read and follow instructions
Ability to lift up to 40 pounds regularly
Ability to work outside in extreme weather conditions

MINIMUM QUALIFICATIONS

No experience required.
PREFERRED QUALIFICATIONS

Preferred qualifications may vary from location to location.